

BURNT PRAIRIE Docket: 1356433 - 62820		
ITEM	Document	Date
1	Request/approval to study for discontinuance	1/19/2011
2	Notice (if appropriate) to Headquarters of suspension	N/A
3	Notice (if appropriate) to customers/district personnel of suspension	N/A
4	Highway map with community highlighted	3/7/2011
5	Eviction notice (if appropriate)	N/A
6	Building inspection report and original photos	N/A
7	Post Office and community photos	3/7/2011
8	PS Form 150, Postmaster Workload Information	1/25/2011
9	Worksheet for calculating work service credit	1/20/2011
10	Window transaction record	2/14/2011
11	Record of incoming mail	2/14/2011
12	Record of dispatched mail	2/14/2011
13	Administrative postmaster/OIC comments	2/25/2011
14	Inspection Service/local law enforcement vandalism	1/27/2011
15	Post Office fact sheet	3/7/2011
16	Community fact sheet	3/7/2011
17	Alternate service options/cost analysis	7/25/2011
18	Form 4920, Post Office Fact Sheet	3/7/2011
19	Recommendation and Service Replacement Type	5/4/2011
20	Questionnaire instruction letter to postmaster/OIC	4/15/2011
21	Cover letter, questionnaire, and enclosures	4/14/2011
22	Returned customer questionnaires and Postal Service responses	various
23	Analysis of questionnaire	5/4/2011
24	Community meeting roster	4/28/2011
25	Community meeting analysis	5/4/2011
26	Community meeting letter (Need to set before questionnaire if not held before)	4/14/2011
27	Community Petition	various
28	Congressional inquiry and Postal Service response letter	N/A
29	Proposal checklist	7/25/2011
30	District notification to Government	5/17/2011
31	Instructions to postmaster/OIC to post proposal	5/17/2011

32	Invitation for comments exhibit	5/18/2011
33	Proposal exhibit	5/18/2011
34	Comment form exhibit	5/18/2011
35	Instructions for postmaster/OIC to remove proposal	7/21/2011
36	Round-date stamped proposals and invitations	7/22/2011
37	Notification of taking proposal and comments	7/21/2011
38	Proposal comments and Postal Service response	various
39	Premature Postal Regulatory Commission appeal	N/A
40	Analysis of comments	7/25/2011
41	Revised proposal	5/18/2011
42	Updated PS Form 4920	7/25/2011
43	Certification of record	7/25/2011
44	Log of Post Office discontinuance actions	8/4/2011
45	Transmittal to vice president, Delivery and Retail, from district	8/4/2011
46	Headquarters' acknowledgment of receipt of record	8/14/2011
47	Final determination transmittal letter from Headquarters	8/19/2011
48	Instruction letter to postmaster/OIC on posting	8/20/2011
49	Round-date stamped final determination cover sheets	to be supplied
50		
51		



01/19/2011

DAVID MARTIN
DISTRICT MANAGER
GATEWAY PFC

SUBJECT: Authority to Conduct Investigation

I request your authorization to investigate a possible change in postal services for the office in the 19th congressional district.

Post Office Name:	BURNT PRAIRIE
Zip+4 Code:	62820-9997
EAS Level:	55
Finance Number:	161116
County:	White
Proposed Admin Office:	MILL SHOALS
ADMIN Miles Away:	5.1
Near Office Name:	MILL SHOALS
Near Miles Away:	5.1
Number of Customers:	
Post Office Box:	19
General Delivery:	0
Rural Route (RR):	0
Highway Contract Route (HCR):	0
Intermediate RR:	76
Intermediate HCR:	0
City Delivery:	0
Total Customers:	95
ZIP Code Change:	Yes <input type="checkbox"/> NO <input checked="" type="checkbox"/> ZIP Code
Maintain Town Name:	Yes <input checked="" type="checkbox"/> NO <input type="checkbox"/>

The above office became vacant when the postmaster retired on 09/30/2007.

postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means

SHEM BARGER
Manager, Post Office Operations

Approval to Study for Discontinuance:

DISTRICT MANAGER
GATEWAY PFC

01/19/2011

DATE



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NOTICE OF POST OFFICE EMERGENCY SUSPENSION

A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: White
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

• There was no Emergency Suspension for this office

Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 03/07/2011
Fax No: (651) 365-9708



NOTICE TO CUSTOMERS/DISTRICT PERSONNEL OF SUSPENSION

A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: White
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no Emergency Suspension for this office

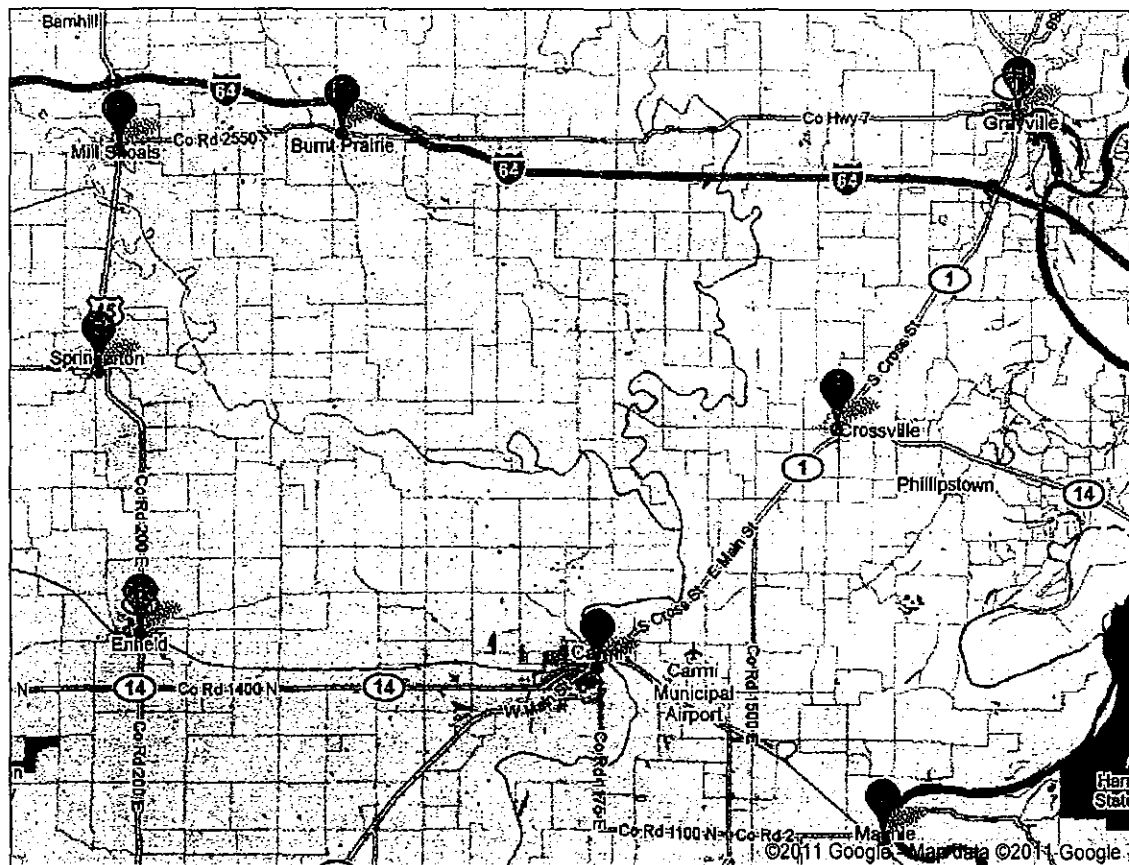
Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 03/07/2011
Fax No: (651) 365-9708

Google maps post office

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- | | |
|---|--|
| <p>A. US Post Office
201 South Walnut Street, Carmi, IL -
(618) 382-5215
1 review</p> | <p>B. US Post Office
119 East Main Street, Enfield, IL -
(618) 963-2447
1 review</p> |
| <p>C. US Post Office
125 S Main St, Springerton, IL - (618) 963-2761</p> | <p>D. US Post Office
165 South 2nd Street, Burnt Prairie, IL -
(618) 896-5872</p> |
| <p>E. US Post Office
483 Locust Street, Mill Shoals, IL -
(618) 896-2286</p> | <p>F. US Post Office
208 Main Street, Crossville, IL - (618) 966-3940
1 review</p> |
| <p>G. US Post Office
220 East Delaware Street, Fairfield, IL -
(618) 842-5126
1 review</p> | <p>H. US Post Office
210 East South Street, Grayville, IL -
(618) 375-4861
1 review</p> |
| <p>I. US Post Office
210 East Main Street, Norris City, IL -
(618) 378-3231
2 reviews</p> | <p>J. US Post Office
321 North Street, Maunie, IL - (618) 968-2258</p> |





Eviction Notice

A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: WHITE
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

There was no eviction notice for this office

Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 6/20/2011
Fax No: (651) 365-9708



Building Inspection Report

A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: WHITE
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

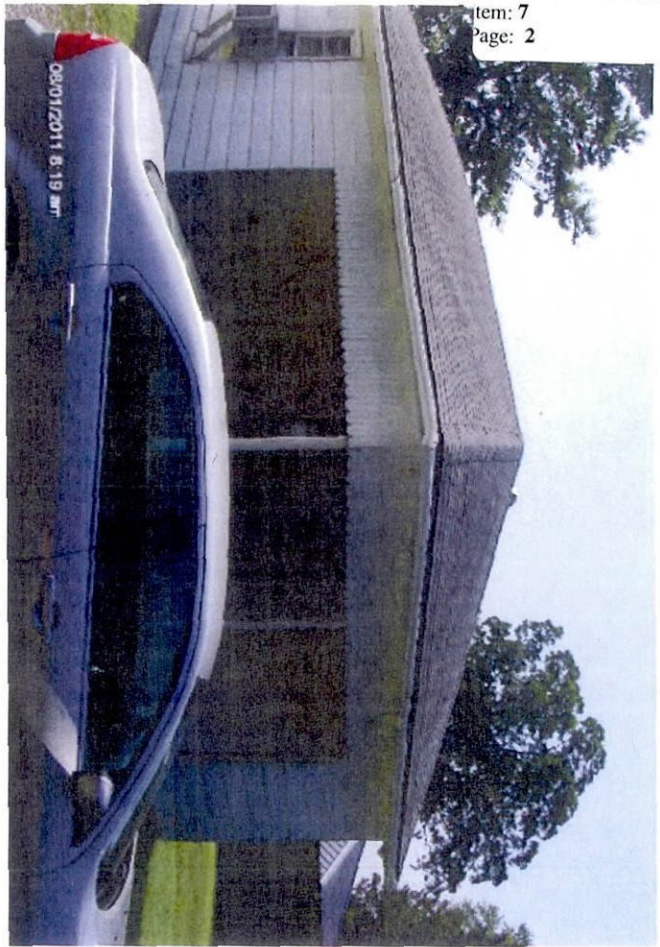
- There was no building inspection report nor photos for this office

Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 03/07/2011
Fax No: (651) 365-9708



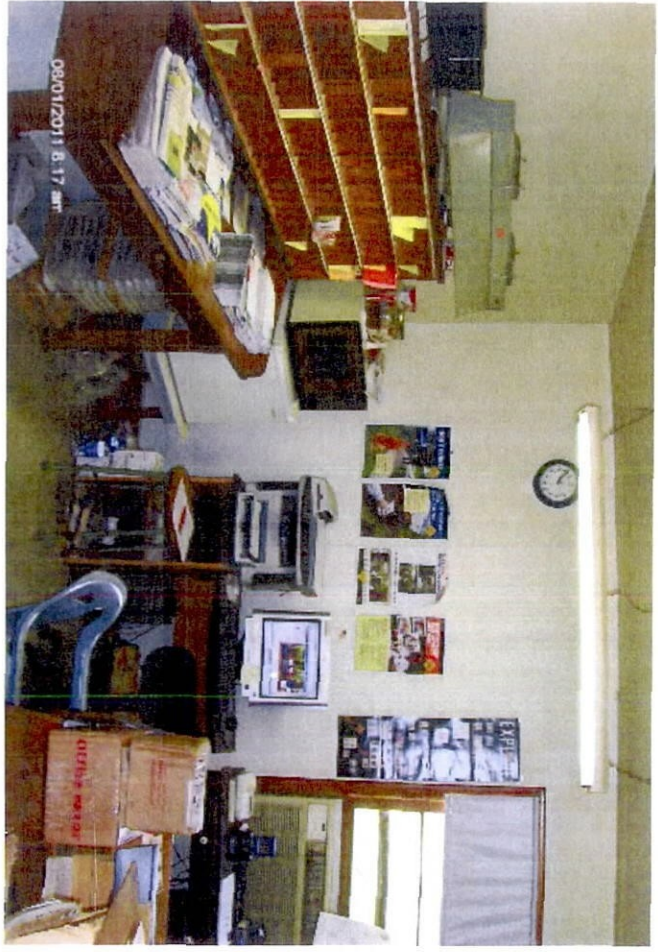
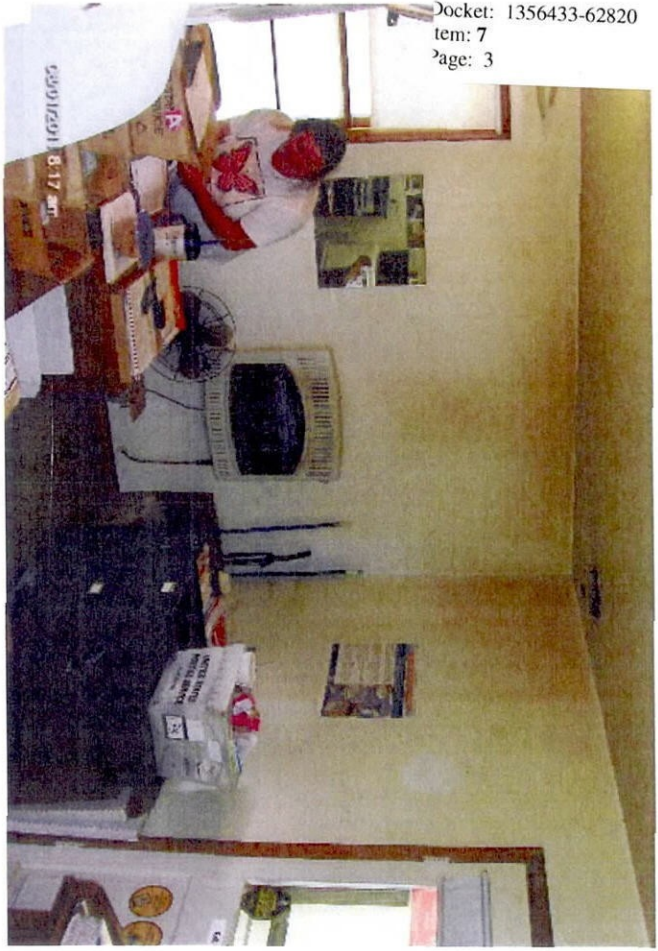
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PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code BURNT PRAIRIE, IL 62820		Postmaster's Signature G5S2H0	Date 01/21/2011
District Office, State & Zip Code GATEWAY PFC, MO 63155		District Manager's Signature KZNJD8	Date 01/25/2011
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		55
2.	Finance Number	(1-5)	161116
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	19
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	76
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete "Seasonal Workload" section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code BURNT PRAIRIE, IL 62820		Postmaster's Signature GSS2H0	Date 01/21/2011
District Office, State & Zip Code GATEWAY PFC, MO 63155		District Manager's Signature KZNJD8	Date 01/25/2011
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		55
2.	Finance Number	(1-6)	161116
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	19
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	76
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

Post Office, State & Zip Code BURNT PRAIRIE, IL 62820		Postmaster's Signature G5S2H0	Date 01/21/2011
District Office, State & Zip Code GATEWAY PFC, MO 63155		District Manager's Signature KZNJD8	Date 01/25/2011
(Check Box) <input checked="" type="checkbox"/> Vacancy <input type="checkbox"/> Management Review <input type="checkbox"/> RFR		See Instructions on Reverse	
1.	Current Office Level		55
2.	Finance Number	(1-6)	161116
3.	General Delivery Families Served	(7-9)	0
4.	Post Office Boxes/Call Boxes Rented	(10-15)	19
5.	Possible City Deliveries	(16-20)	0
6.	Administrative Rural Boxes Served	(21-25)	0
7.	Intermediate Rural Boxes Served	(26-30)	76
8.	Administrative Responsibility form Intermediate Rural Boxes for Other Offices	(31-35)	0
9.	Administrative Highway Contract/Star Route Boxes Served	(36-39)	0
10.	Intermediate Highway Contract/Star Route Boxes Served	(40-43)	0
11.	Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices	(44-47)	0
12.	Number of Carrier Stations/Branches	(48-49)	0
13.	Number of Finance Stations/Branches	(50-51)	0
14.	Number of Contract Stations/Branches & Community Post Offices	(52-53)	0
15a.	Does Office Experience A Seasonal Workload? (box one "Y" of yes, "N" for no) (If you answer "yes" of this question, complete 'Seasonal Workload' section on reverse.)	(54)	N
15b.	Duration of Experience A Seasonal Workload? (minimum of 8 weeks)	(55-56)	0
16.	Does Office Perform Outgoing Distribution for Other Offices?	(57)	N
17.	Does Office Perform Incoming Distribution for Other Offices?	(58)	N
18.	Does Office Perform Incoming Secondary Distribution for Other Offices?	(59)	N
19.	Do You Separate All Incoming Letter Size Mail to City & Rural Carrier Routes for Your Own Office?	(60)	N
20.	Do You Separate All Incoming Flat Size Mail to City & Rural Carrier Routes for Your Own Office?	(61)	N
21.	Do You Have Responsibility for Vehicle Maintenance Facilities?	(62)	N
22.	Does Your Office Have Administrative Responsibility for an Air Transfer Office?	(63)	N
23.	Is Postmaster Lessor for Government Owned Building?	(64)	N
24.	Does Office Have MPLSM/SPLSM?	(65)	N
25.	Does Office Distribute Food Stamps?	(65)	N

PS Form 150, Postmaster Workload Information

	Normal	During Seasonal Period
General Delivery Families Served	0	0
Post Office Boxes/Call Boxes Rented	19	0
Possible City Deliveries	0	0
Administrative Rural Boxes Served	0	0
Intermediate Rural Boxes Served	76	0
Administrative Responsibility/Number Intermediate Rural Boxes	0	0
Administrative Highway Contract/Star Route Boxes Served	0	0
Intermediate Highway Contract/Star Route Boxes Served	0	0
Administrative Responsibility/Number Intermediate Highway Contract/Star Route Boxes	0	0

Instructions

1. Enter current evaluated office level.
2. Enter the 8 digit post office finance number.
3. Enter number of general delivery families served.
4. Enter total number of post office boxes and call boxes rented. Do not confuse with the total number available. This total should include boxes rented at classified stations/branches as well as the main office including GPO's.
5. Enter total possible city deliveries. The total reported should equal the total possible deliveries shown on Form 1821, *Carrier Route Report*, for the previous accounting period.
6. Enter the number of administrative boxes served. This is the number of rural route boxes served, within your ZIP Code ONLY by carriers administratively reporting to you. Do not include boxes on the routes which are in the ZIP Code of an intermediate office.
7. Enter the number of intermediate rural boxes served. This is the number of rural boxes, within your ZIP Code, served by a carrier administratively reporting to another postmaster. For credit, the mail must be incoming to your office and separated to the routes within your ZIP Code by you or your employees prior to carrier sequencing.
8. Enter the number of intermediate rural boxes for which you are administratively responsible. This is the number of boxes served by a carrier administratively responsible to you, but which are located in the ZIP Code for another office.
9. Enter the number of administrative highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor for whom you have administrative responsibility. Do not include boxes on the routes which are in the same ZIP Code of an intermediate office.
10. Enter the number of intermediate highway contract star route boxes served. This is the total number of star route boxes served within your ZIP Code ONLY by a contractor who administratively reports to another Postmaster. For credit the mail must be incoming to your office and separated to the contract route by you or your employees.
11. Enter the number of intermediate highway contract star route boxes for which you are administratively responsible. This is the number of boxes served by a contractor for whom you are administratively responsible and which are located in the ZIP Code of another office.
12. Enter the number of classified stations and/or branches that have carrier delivery service.
13. Enter the number of classified finance stations and/or branches (without carrier delivery service) staffed by postal employees.
14. Enter the total number of contract stations, rural stations and community post offices.
 - (a) A contract station is a detached finance unit manned by non-postal employees.
 - (b) A rural station is a post office box delivery unit serviced by a rural carrier.
 - (c) A community post office is a contract unit which provides service in a small community.
15. To receive credit for a seasonal workload increase the items shown on the seasonal workload portion of the form must show a 25% increase and must last for a minimum of 8 weeks. The Christmas Season is not to be considered as a seasonal workload increase. Should your office have a seasonal workload increase you should enter the exact number of weeks the season lasts and complete the seasonal workload portion of the form in its entirety.

Questions 16 Thru 25 Should Be Answered Y (Yes) or N (No)

16. Does office separate massed outgoing mail originating in other associate offices to three digit ZIP CODE designating offices and/or area distribution centers and demonstrate a culling, facing and cancelling operation?
17. Does office separate massed three digit sorted incoming mail to a five digit sort for other associate offices?
18. Does office separate incoming mail to carrier routes for other associate offices?
19. Does office separate all incoming letter size mail to city, rural and/or star routes?
20. Does office separate all incoming flats to city and/or rural carrier routes without assistance from an MPC?
21. Do you have a vehicle maintenance facility under your jurisdiction?
22. Do you have an air transfer office under your jurisdiction?
23. Do you occupy a government-owned building and lease a portion of the building to someone else?
24. Does your office operate a Multiple Position Letter Sorting Machine (MPLSM) or Single Position Letter Sorting Machine (SPLSM)?
25. Does your office distribute food stamps?

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Worksheet for calculating Workload Service Credit (WSC) for Post Offices

Office Name: BURNT PRAIRIEOffice Zip+4: 62820 -9997District: GATEWAY PFC

Activity WSCs

General Delivery Families Served (Item 3, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Post Office Boxes/Call Boxes Rented (Item 4, PS Form 150)	<u>19</u>	X 1.0	=	<u>19</u>
Possible City Deliveries (Item 5, PS Form 150)	<u>0</u>	X 1.33	=	<u>0</u>
Administrative Rural Boxes Served (Item 6, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Rural Boxes Served (Item 7, PS Form 150)	<u>76</u>	X 0.7	=	<u>53</u>
Administrative Responsibility for Intermediate Rural Boxes for Other Offices (Item 8, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Administrative Highway Contract/Star Route Boxes Served (Item 9, PS Form 150)	<u>0</u>	X 1.0	=	<u>0</u>
Intermediate Highway Contract/Star Route Boxes Served (Item 10, PS Form 150)	<u>0</u>	X 0.7	=	<u>0</u>
Administrative Responsibility for Intermediate Highway Contract/Star Route Boxes for Other Offices (Item 11, PS Form 150)	<u>0</u>	X 0.3	=	<u>0</u>
Total Activity WSCs				<u>72</u>

Revenue WSCs

First	25 revenue units: 1.00	X <u>24</u> units	=	<u>24.00</u>
Next	275 revenue units: 0.50	X <u>0</u> units	=	<u>0.00</u>
Next	700 revenue units: 0.25	X <u>0</u> units	=	<u>0.00</u>
Next	5000 revenue units: 0.10	X <u>0</u> units	=	<u>0.00</u>
	Balance of revenue units: 0.01	X <u>0</u> units	=	<u>0.00</u>
Total revenue WSCs:				<u>24.00</u>

Activity WSCs 72 + Revenue WSCs = 24.00 Base WSCs 96.00 = EAS Grade EPrevious evaluation: EAS grade 55Effective date of change in service hours: _____ (if appropriate)
(when a vacancy exists, hours must reflect the appropriate EAS grade)

Worksheet completed by:

SUE WANDERSEE

SUE.M.WANDERSEE@USPS.GOV

Printed Name

Signature

GATEWAY PFC District Review Coordinator

01/20/2011

Title

Date

01/20/2011

OIC/POSTMASTER

SUBJECT: BURNT PRAIRIE Post Office

As you are aware, the Postal Service is evaluating a possible change in how postal services are provided to BURNT PRAIRIE customers.

Please conduct the following surveys: Window Transaction Survey, Survey of Incoming Mail, and Survey of Dispatched Mail at the BURNT PRAIRIE Post Office for a 2-week period. The surveys should begin 01/22/2011 and end on 02/04/2011. Please complete the enclosed forms as accurately as possible.

All forms should be completed by 02/05/2011. The completed forms may become part of an official and public record.

Thank you for your assistance. If you have any questions, please contact SUE WANDERSEE, Post Office Review Coordinator, at (314) 436-3645.

SUE WANDERSEE

Post Office Review Coordinator

cc: Official Record

Links: Window Transaction Survey - http://hqcsopps/po_dis/win/in_survey.cfm?fin=1356433

Survey of Incoming Mail - http://hqcsopps/po_dis/invol/in_survey.cfm?fin=1356433

Survey of Dispatched Mail - http://hqcsopps/po_dis/outvol/in_survey.cfm?fin=1356433

Window Transaction Survey

PO Name: BURNT PRAIRIE ZIP+4: 62820 - 9997 Completed By: SHEM BARGER
 Survey Period: 01/22/2011 through 02/04/2011

Record the number of retail window transactions in the appropriate columns for each day. Consider a sale of stamps as one transaction. A sale of stamps and a money order is two transactions. Do not record the handing out over the counter of box mail, general delivery mail, or carrier mail. Instead of this worksheet, you may use PS Form 2007-A, Window Transaction Record; PS Form 2007-B, Window Transaction Conversion; and PS Form 2007-C, Window Transaction Survey. Use hash marks (///) for daily entries in the columns. To obtain the average daily number of transactions, divide the total number of transactions during the survey period by the number of days in the survey. The allowable time per transaction is shown in each column in minutes. To determine the average daily workload in minutes, multiply the number of transactions in each column by the time conversion for that column, total the time conversions for all columns, and divide the total number of minutes by the number of days in the survey period.

Day/Date	Postage Sales (.777)	Priority Parcels Money Orders (1.083)	Express Registered C.O.D. (1.969)	Passports Meter Settings (5.06)	Box Rent (2.875)	Certified Insured Special Service (1.792)	Misc. Services (1.787)	Nonrevenue Services (1.787)
Sat - 01/22	8	2	0	0	0	2	0	0
Sun - 01/23	0	0	0	0	0	0	0	0
Mon - 01/24	11	0	1	0	0	3	0	0
Tue - 01/25	8	4	1	1	0	1	0	0
Wed - 01/26	7	3	0	0	0	3	0	0
Thu - 01/27	9	4	1	0	0	1	0	1
Fri - 01/28	10	4	0	0	0	3	0	0
Sat - 01/29	7	2	1	0	0	1	0	1
Sun - 01/30	0	0	0	0	0	0	0	0
Mon - 01/31	7	1	1	0	0	1	0	0
Tue - 02/01	12	3	0	0	0	0	0	1
Wed - 02/02	6	5	0	0	0	7	0	1
Thu - 02/03	8	1	0	0	0	1	0	0
Fri - 02/04	5	0	1	0	0	0	0	0
TOTALS	98	29	6	1	0	23	0	4
Time Factor	X .777	X 1.083	X 1.969	X 5.06	X 2.875	X 1.792	X 1.787	X 1.188
Daily Average	6.3	2.6	1.0	0.4	0.0	3.4	0.0	0.4
Average Number Daily Transactions:	13.4							
Average Daily Retail Workload in Minutes:	14.1							

Survey of Incoming MailSurvey of Incoming Mail
(Record in Pieces)

Post Office Name and Zip+4

BURNT PRAIRIE 62820 - 9997

Dates Recorded

01/22/2011 through 02/04/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 01/22	76	29	67	29	4	1	0	0
Sun - 01/23	0	0	0	0	0	0	0	0
Mon - 01/24	209	209	86	67	4	3	0	0
Tue - 01/25	264	114	115	38	3	1	0	0
Wed - 01/26	133	95	58	96	1	2	0	0
Thu - 01/27	246	133	58	38	1	2	0	0
Fri - 01/28	228	190	173	96	6	6	0	0
Sat - 01/29	209	171	144	29	6	10	0	0
Sun - 01/30	0	0	0	0	0	0	0	0
Mon - 01/31	375	209	173	86	6	6	0	0
Tue - 02/01	303	38	134	29	0	2	0	0
Wed - 02/02	133	152	58	48	3	0	0	0
Thu - 02/03	265	95	106	19	3	0	0	0
Fri - 02/04	246	95	211	77	10	6	0	0
TOTALS	2,687	1,530	1,383	652	47	39	0	0
Daily Average	223.9	127.5	115.3	54.3	3.9	3.3	0.0	0.0

Signature of Person Making Count:

SHEM BARGER

Printed Name:

SHEM BARGER

Date:

02/14/11

Conversion Rate

Letter Type	Total Pieces Per Foot	Flat Type	Total Pieces Per Foot
Manual Letters	227	Manual Flats	115
Automated Letters	215	Automated Flats	115
Sequenced Letters	2227	Sequenced Flats	115

Conversion rates are subject to periodic updates which will be published and disseminated when applicable.

Survey of Dispatched Mail

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Survey of Dispatched Mail
(Record in Pieces)

Post Office Name and Zip+4

BURNT PRAIRIE 62820 - 9997

Dates Recorded

01/22/2011 through 02/04/2011

Date	Letters		Flats		Parcels		Other	
	First Class	Standard	First Class	Standard	Priority	Standard		
Sat - 01/22	29	0	3	0	1	0	0	0
Sun - 01/23	0	0	0	0	0	0	0	0
Mon - 01/24	64	0	0	0	0	0	1	0
Tue - 01/25	76	0	1	0	1	1	0	0
Wed - 01/26	95	0	1	1	1	0	0	0
Thu - 01/27	76	0	1	0	0	0	0	0
Fri - 01/28	76	0	1	0	1	0	0	0
Sat - 01/29	57	0	1	0	1	0	0	0
Sun - 01/30	0	0	0	0	0	0	0	0
Mon - 01/31	95	0	3	0	0	0	0	0
Tue - 02/01	57	0	2	0	1	0	0	0
Wed - 02/02	95	0	3	0	3	0	0	0
Thu - 02/03	95	0	0	0	0	1	0	0
Fri - 02/04	76	0	2	0	0	0	0	0
TOTALS	891	0	18	1	47	2	1	0
Daily Average	74.3	0.0	1.5	0.1	3.9	0.2	0.1	0.0

Signature of Person Making Count:

SHEM BARGER

Printed Name:

SHEM BARGER

Date:

02/14/11



02/25/2011

OIC/POSTMASTER

SUBJECT: BURNT PRAIRIE Post Office

Please provide the names and addresses of businesses, religious institutions, civic organizations, and local government offices, and schools that are served by the BURNT PRAIRIE Post Office. The list of businesses should include small, part-time and in-home businesses, as well as public institutions, such as schools, police departments, etc; religious institutions and businesses physically located outside the community that use retail services on a routine basis at the BURNT PRAIRIE Post Office. Also, please provide the total number of permit mailers and postage meter customers. Indicate in the space below the total number of Post Office box, general, and street delivery customers served by the office. Return all documents to SUE WANDERSEE by 03/11/2011. This information will be entered into the official record for public viewing.

Post Office Box	<u>19</u>
General Delivery	<u>0</u>
Rural Route (RR)	<u>0</u>
Highway Contract Route (HCR)	<u>0</u>
Intermediate RR	<u>76</u>
Intermediate HCR	<u>0</u>
City Delivery	<u>0</u>
Total Customers	<u>95</u>

If you have any comments on alternate means of providing services to the BURNT PRAIRIE customers, please provide them below:

Rural Service Provided out of Mill Shoals

SUE WANDERSEE
Post Office Review Coordinator

Comments:

cc: Official Record



01/27/2011

SUBJECT: Possible Discontinuance of Post Office

The Postal Service is currently conducting an investigation concerning the possible discontinuance of the BURNT PRAIRIE Post Office, 62820 - 9997, located in White County. Please search your records for any recent reports of mail theft or vandalism in the area.

Please enter your findings in the yellow blocks below. Once complete please click submit. You can print from above. Signatures are captured electronically.

Thank you for your assistance in this matter

SUE WANDERSEE
Post Office Review Coordinator
GATEWAY PFC

NBR records of mail theft or vandalism: 0

Comments/Findings:

cc: Official Record

Post Office Survey Sheet

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Post Office Survey Sheet

Post Office Name BURNT PRAIRIE ZIP+4 62820-9997
 Congressional District 19th Date 03/07/2011

1. List specific information about the facility, such as structural defects, safety hazards, lack of running water or restrooms (if so, where restrooms are available), security, and other deficiencies or factors to consider.

none

2. Is the facility accessible to persons with disabilities? ☐ Yes ☒ No

3. Lease terms? 30-day cancellation clause? Standard Lease, Fixed Term; Expires 6/30/13; \$3450

4. Are suitable alternate quarters available for an independent Post Office? If so, where?

no

5. List potential CPO sites.

n/a

6. Are there any postage meter customers or permit mailers? ☐ Yes ☒ No

If yes, please identify them by name and address.

n/a

7. Which career and noncareer employees will be affected and what accommodations will be made for them?

8. How is mail received and dispatched at the office and at what times? How will this be affected by discontinuance? Will a collection box be retained? Will a locked pouch be utilized?

rural service will cintune to be provided out of Mill Shoals

How Post Office boxes are installed? 64

How Post Office boxes are used? 19

What are the window service hours? 7:00 a.m. to 1:30 p.m. M-F

7:00 a.m. to 10:30 a.m. S

What are the lobby hours? 7:00 a.m. to 1:30 p.m. M-F

7:00 a.m. to 10:30 a.m. S

9. Have there been recent cases of mail theft or vandalism reported to the postmaster/OIC? Explain.

no

10.	What equipment in the Post Office is not owned by the Postal Service (e.g., Post Office Boxes, furniture, safe)?	
	none	
11.	List potential CBU/parcel lockers sites and distances from present Post Office site.	
	n/a	
12.	Are there any special customer needs? (People who cannot read or write, who cannot drive, who have infirmities or physical handicaps, etc.) How can these people be accommodated?	
	unknown	
13.	Rural delivery/HCR delivery.	
a.	What is current evaluation?	33H
b.	Will this change result in the route being overburned?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, what accommodations will be made to adjust the route?	n/a
c.	How many boxes and miles will be added to the route?	0, box 0 Miles
d.	What would be the additional annual expense if the route is increased?	0
e.	What is the one-time cost of CBU/parcel locker installation (if appropriate)?	0
f.	At what time of the day does the carrier begin delivery to the community?	noon
	Will this delivery time be affected if the office is discontinued? (Y or N)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	If so, how?	0
14.	Are the Post Office box fees at the facility that will provide alternative service different from those at the office to be discontinued? If so, how? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

Community Survey Sheet

Docket: 1356433-62820

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Community Survey Sheet

Post Office Name	<u>BURNT PRAIRIE</u>	ZIP+4	<u>62820-9997</u>
Congressional District	<u>19th</u>	Date	<u>03/07/2011</u>

1. Incorporated? ☐ Yes ☒ No
Local government provided by: Burnt Prairie Village Board
Police protection provided by: White County Sheriff
Fire protection provided by: Fairfield Rural Fire Protection
School location: Fairfield
2. What population growth is expected? (Please document your source)
Per Growth Link - Projected Annual Household Growth Rate: -0.46%
3. What residential, commercial, or business growth is expected? (Please document your source)
Per Growth Link - Projected Annual Household Growth Rate: -0.46%
History. (Are there any special historical events related to the community?
Are there any special community events to consider?
4. Is the Post Office facility a state or national historic landmark (see ASM 515.23)?
Check with the field real estate office when verification is needed.)
None
5. What is the geographic/economic make-up of the community (e.g., retirees, commuters, self-employed, farmers)?
Farmers/Retirees
6. Which nonpostal services are provided by the Post Office (e.g., public bulletin board,
school bus stop, community meeting location, voting place, government form distribution center.
Do employees of the office offer assistance to senior citizens and handicapped)?
What provisions can be made for these services if the Post Office is discontinued?
None

Rural Route Cost Analysis Form**Rural Route Carrier
Estimated Cost for Alternative Replacement Service**Office Name: BURNT PRAIRIEOffice Zip+4: 62820 -9997District: GATEWAY PFC

1. Enter the number of additional boxes to be added to the rural route

19

2. Enter the number of additional miles to be added to the route

0.00

Total (additional boxes x volume factor) 45.98

3. Enter the number of additional boxes to be added to the rural route

19

Centralized boxes

19.00

x 1.00 Min

19.00

Regular L route boxes

0.00

x 1.82 Min

0.00

Regular Non-L route boxes

0.00

x 2.00 Min

0.00

Total additional box allowance 19.00

4. Enter the number of additional daily miles to be added to the rural route

0.00x 12 Mileage
Standard0.00

Total additional minutes per week
(miles carried to two decimal places) 64.98

5. Total additional annual minutes
(additional minutes per week year)

64.98

x 52 Weeks

3,378.96

6. Total additional annual hours
(additional annual minutes/
60 minutes per hour)

3,378.96

/ 60 Minutes

56.32

7. Enter the rural cost per hour (see
national payroll summary report – rural
carrier, consolidated)

34.21

Total Annual Cost (additional annual hours x rural cost per hour) 1,926.57

8. Enter lock pouch allowance (if applicable)

0.00

Total annual cost for alternate service (annual cost minus lock pouch allowance) 1,926.57

Highway Contract Route Cost Analysis Form

Highway Contract Route Estimated Cost for Alternative Service

Office Name: BURNT PRAIRIE

Office Zip+4: 62820-9997

District: GATEWAY PFC

1. Enter the number of additional
boxes to be added to the route 0 x 3.64 hours per year 0.00

2. Enter the number of additional
miles to be added to the route 0.00 x 10.40 hours per year 0.00

Total time added to the route 0.00

3. Enter the HCR hourly rate
(Contact Area Manager, Purchasing/Contracting
Officer) 0.00

Total additional compensation (HCR hourly rate x total time added to the route) 0.00

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 03/07/2011																																								
2. Post Office Name BURNT PRAIRIE		3. State and ZIP + 4 Code IL, 62820-9997																																										
4. District, Customer Service GATEWAY PFC	5. Area, Customer Service GREAT LAKES	6. County White	7. Congressional District 19th																																									
8. Reason for Proposal to Discontinue Office has been vacant for 3 years and alternative forms of servicing town's Postal needs are available.		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																																								
<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> 11. Staffing <p>a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 09/30/2007</p> <p>b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input checked="" type="checkbox"/> Non-Career</p> <p>c. Current PM POSITION Level (150)EAS-55 Downgraded from EAS-55</p> <p>d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0</p> <p>e. No of Others- 0 No of Career- 0 No of Non-Career- 1</p> </div> <div style="width: 48%;"> 12. Hours of Service <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>a. Time M-F 07:00 - 13:30</td> <td>Sat 07:00 - 10:30</td> <td>Total Window Hours Per Week</td> </tr> <tr> <td>a. Lobby Time M-F 7:00 a.m. to 1:30 p.m.</td> <td>Sat 7:00 a.m. to 10:30 a.m.</td> <td>35.00</td> </tr> </table> </div> </div>					a. Time M-F 07:00 - 13:30	Sat 07:00 - 10:30	Total Window Hours Per Week	a. Lobby Time M-F 7:00 a.m. to 1:30 p.m.	Sat 7:00 a.m. to 10:30 a.m.	35.00																																		
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<div style="display: flex; justify-content: space-between;"> <div style="width: 48%;"> 13. Number of Customers Served <table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td>a. General Delivery</td><td>0</td></tr> <tr><td>b. P.O. Box</td><td>19</td></tr> <tr><td>c. City Delivery</td><td>0</td></tr> <tr><td>d. Rural Delivery</td><td>0</td></tr> <tr><td>e. Highway Contract Route Box</td><td>0</td></tr> <tr><td>f. Total</td><td>19</td></tr> <tr><td>g. No. Receiving Duplicate Service</td><td>0</td></tr> <tr><td>h. Average No. Daily Transactions</td><td>13.40</td></tr> </table> </div> <div style="width: 48%;"> 14. Daily Volume (Pieces) <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> <tr><td>a. First-Class</td><td>351</td><td>74</td></tr> <tr><td>b. Newspaper</td><td>169</td><td>1</td></tr> <tr><td>c. Parcel</td><td>7</td><td>0</td></tr> <tr><td>d. Other</td><td>0</td><td>0</td></tr> <tr><td>e. Total</td><td>527</td><td>75</td></tr> <tr><td>f. No. of Postage Meters</td><td></td><td>0</td></tr> <tr><td>g. No. of Permits</td><td></td><td>0</td></tr> </table> </div> </div>					a. General Delivery	0	b. P.O. Box	19	c. City Delivery	0	d. Rural Delivery	0	e. Highway Contract Route Box	0	f. Total	19	g. No. Receiving Duplicate Service	0	h. Average No. Daily Transactions	13.40	Types of Mail	Received	Dispatched	a. First-Class	351	74	b. Newspaper	169	1	c. Parcel	7	0	d. Other	0	0	e. Total	527	75	f. No. of Postage Meters		0	g. No. of Permits		0
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g. No. of Permits		0																																										
Finances a. FY 2008 2009 2010		Receipts \$ 8,890 \$ 8,057 \$ 9,123	b. EAS Step 1 PM Basic Salary (no Cola) \$ 28529	c. PM Fringe Benefits (33.5% of b.) \$9,557																																								
16a. Quarters <input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 06/30/2013 Annual Lease \$ 3450 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																																												
16b. Explain: researching lease																																												
17. Schools, Churches and Organization in Service Area: No: 0		19. Administrative/Emanating Office (Proposed): Name <u>MILL SHOALS PO</u> EAS Level <u>11</u> Miles Away <u>5.1</u> Window Service Hours: <u>8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 8:30 a.m. to 10:00 a.m.</u> Lobby Hours: <u>M-F 4:30 p.m. to 7:30 a.m. to 4:30 p.m.</u> SAT <u>7:00 a.m. to 1:30 p.m.</u> PO Boxes Available: <u>81</u>																																										
18. Businesses in Service Area: No: 0		20. Nearest Post Office (if different from above): Name <u>MILL SHOALS PO</u> EAS Level <u>11</u> Miles Away <u>5.1</u> Window Service Hours: <u>8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 8:30 a.m. to 10:00 a.m.</u> Lobby Hours: <u>M-F 4:30 p.m. to 7:30 a.m. to 4:30 p.m.</u> SAT <u>7:00 a.m. to 1:30 p.m.</u> PO Boxes Available: <u>81</u>																																										
21. Prepared by <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Printed Name and Title SUE WANDERSEE</td> <td>Signature SUE WANDERSEE</td> <td>Telephone No. AC () (314) 436-3645</td> </tr> <tr> <td>PO Discontinuance Coordinator Name SUE WANDERSEE</td> <td>Telephone No. AC () (314) 436-3645</td> <td>Location SAINT LOUIS, MO</td> </tr> </table>					Printed Name and Title SUE WANDERSEE	Signature SUE WANDERSEE	Telephone No. AC () (314) 436-3645	PO Discontinuance Coordinator Name SUE WANDERSEE	Telephone No. AC () (314) 436-3645	Location SAINT LOUIS, MO																																		
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PO Discontinuance Coordinator Name SUE WANDERSEE	Telephone No. AC () (314) 436-3645	Location SAINT LOUIS, MO																																										



A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: White
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 19. And the verification of new service type is complete.

Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 05/04/2011
Fax No: (651)
365-9708



04/15/11

OIC/POSTMASTER

SUBJECT: BURNT PRAIRIE Post Office

Enclosed are questionnaires addressed to customers of the BURNT PRAIRIE Post Office. I have also enclosed additional copies of the questionnaires for any retail or other customer who wishes to complete one. Please furnish these questionnaires to retail customers upon request. All completed forms should be forwarded to my office by 05/01/11 for further review.

Sue Wandersee
Post Office Review Coordinator
Enclosures



04/14/2011

POSTAL CUSTOMER
BURNT PRAIRIE POST OFFICE
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way your postal service is provided. The recommended change is tentative and will not lead to a formal proposal unless we conclude that it will provide a maximum degree of regular and effective service.

The Postmaster at the Burnt Prairie Post Office retired on 09/30/2007. The Office is being studied for possible closing or consolidation for the following reasons: postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Mill Shoals Post Office.

We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Mill Shoals Post Office, located 5.1 miles away. Hours of service at this office are 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 4:30 p.m., Monday through Friday, and 8:30 a.m. to 10:00 a.m. on Saturday. Post Office box service is available at this location at the same fees.

As always, you are welcome to continue using any neighboring facility that is convenient for you. Many customers in your community are already serviced by carriers in the area and this service will continue.

I invite you to think about a possible change to rural route service. Please return the enclosed questionnaire by 04/28/2011 using the pre-addressed envelope provided or at the community meeting.

You may, of course, want to discuss this form of service with us before drawing any conclusions. Postal representatives will be at the on 04/28/2011 from to to answer questions and provide information about our service. You may wish to discuss and submit your questionnaire at that time.

If you have any questions, you may call Sue Wandersee at (314) 436-3645.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

SHEM BARGER
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900

Enclosures:

Questionnaire and return envelope Summary of Post Office Change Regulations,
Carrier delivery information CBU information sheet (when appropriate)



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☐ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping _____

☐ Personal needs _____

☐ Banking _____

☐ Employment _____

☐ Social needs _____

5. Do you currently use local businesses in the community?

☐ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: _____

Address: _____

Telephone: _____

Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



POST OFFICE ON WHEELS SERVICES AVAILABLE FROM RURAL AND HIGHWAY CONTRACT ROUTE CARRIERS

You can eliminate almost all trips to the Post Office, because doing business with the Postal Service is as close as your mailbox. The carrier can provide virtually all postal services to you, and most transactions do not require meeting the carrier at the mailbox. Some of the most frequently used services are:

MAILING PACKAGES

Carriers will accept packages at the mailbox without a customer being present, provided the postage is fully prepaid, and the customer is known to reside or conduct business at that collection point. The package **MUST** have a matching return address that is the same as the collection point. If postage has not been applied, estimate the amount of postage needed and leave the money in the mailbox. If insurance is desired, the value of the contents must be specified. The carrier will take the package to the Post Office, and it will be weighed to determine the appropriate rate. The package will be mailed that same day. The carrier will leave the customer's change and insurance receipt, if appropriate, in the mailbox on the next delivery day.

PURCHASING STAMPS BY MAIL

The Stamps by Mail program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, *Stamp Purchase Order (Rural)*, available from the Post Office or the carrier.

Commemorative stamps and stamp-collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the United States Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the Post Office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as Certified, Registered, Express Mail, Delivery Confirmation, Signature Confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

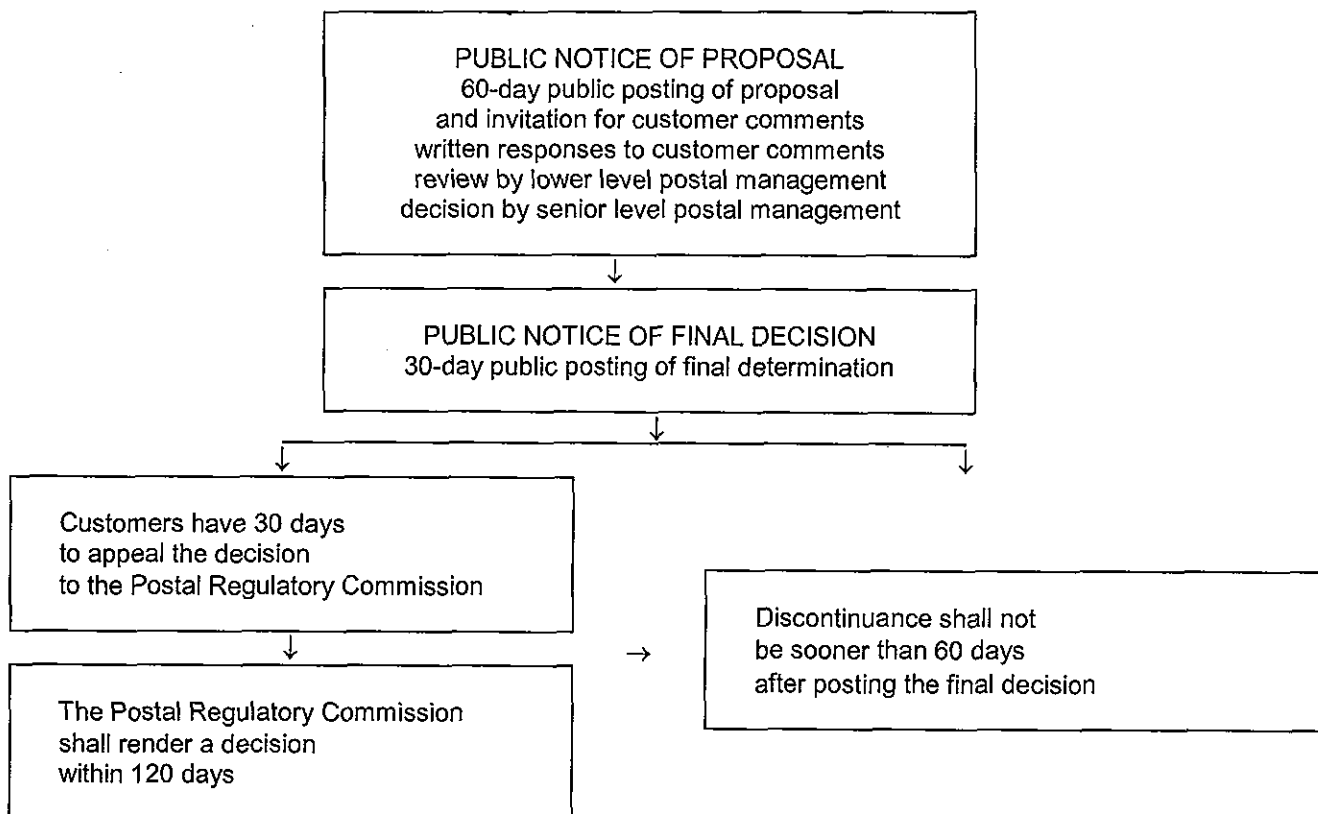
Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the Post Office during their absence. Upon return, the customer asks the Post Office to resume delivery.

SUMMARY OF POST OFFICE CHANGE REGULATIONS

Certain regulations based on federal law apply when postal managers propose to replace a post office with an alternate form of postal service. These regulations are designed to ensure that the reasons for proposing such changes in postal service are fully disclosed at a stage when customers can make helpful contributions toward a final decision. The full text of the statutory regulations appears in Title 39, United States Code, Section 404(b), while the implementing regulations appear in Title 39, Code of Federal Regulations, Part 241.3.

An initial investigation and any subsequent formal proposal to discontinue a post office originate with postal field managers responsible for post offices in that area. The proposal must explain the services recommended as substitutes and the rationale that supports this recommendation. The written proposal is prominently posted for 60 days at affected post offices, along with an "Invitation for Comments," which formally invites customer comments. At the end of the 60-day comment period, additional review is made at lower and upper levels of postal management.

When a final decision is made at Postal Headquarters in Washington, DC, that decision is posted in affected post offices for 30 days, during which customers may appeal the decision to the Postal Regulatory Commission in Washington, DC. The Postal Regulatory Commission has 120 days to consider and decide an appeal. Even without an appeal, no post office may be closed sooner than 60 days after the public posting of the final decision.





Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Carmi, IL

☐ Personal needs

☒ Banking Carmi, IL

☐ Employment

☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Address: 2326 Co Rd 800E

Telephone:

Date: 4-22-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

2326 CO RD 800E
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels <i>Occasionally</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation <i>when needed</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

Sometimes pass if coming home R 45, don't have to.



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☐ No Opinion☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping☒ Personal needs☒ Banking☐ Employment☒ Social needs

*Fairfield or Carmi for all, no
Business in Burnt Prairie, and
now you want to take the Post Office too.
No business but junk collector,*

5. Do you currently use local businesses in the community? *none*

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name:

Patsy Stahl

Address:

646 Main St. Burnt Prairie

Telephone:

618 896-2273

Date:

4-27-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

PATSY STAHL
646 MAIN ST
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☐ No Opinion☒ Worse

If yes, please explain:

SEE LETTER

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

EVANSVILLE IN.



Personal needs



Banking

ALBION, IL



Employment



Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No SOME

Name: STEVEN L. WHETSTONE

Address: P.O. Box 49 BURNT PRAIRIE, IL 62820

Telephone: 618-599-2353

Date: 4-25-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

April 25, 2011

Steven L. Whetstone
Steve's Music Shop
P. O. Box 49
Burnt Prairie, IL. 62820
618-599-2353

Post Office Operations
1720 Market Street Room 3000
Saint Louis, MO 63155-9900

I invested over \$100,000.00 in 2010 to build a new building and start an e-commerce business. Without the Post Office in Burnt Prairie I would never have started this project. The Burnt Prairie Post Office is vital to the success of my business.

There are days when I only receive and mail 15 to 20 letters and papers. There are also many days when, in addition to that, I also receive and ship packages through the Burnt Prairie Post Office. I will not go to Mill Shoals to mail packages. With the added time and expense to go there it would be easier and more economical for me to use my FedEx account, as I do for my larger boxes. After all, FedEx picks up at my store every day. Even by doing this, it would still add an expense to my operation that I am not sure I could overcome.

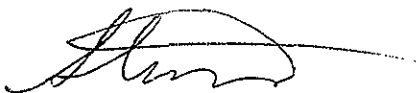
I add Delivery Confirmation or Insurance to all my USA packages. This requires me to go to the window. So far during 2011, in addition to shipping all over the USA, I have shipped packages to Canada, Australia, Norway, Japan, and China, all of which the Burnt Prairie Post Office was able to take care of. One day last year I had a package to ship to China. I took it to Mill Shoals one afternoon after the Burnt Prairie Post Office had closed for the day. I was told by the lady there that she did not know how to process an International Package, and that I should take it to Fairfield. Mill Shoals cannot handle my needs.

I have been told by the route carrier that I would not be able to place an outside mail box at my location because the USPS does not deliver to 317 Church Street, Burnt Prairie, IL 62820 (my home) or to 319 Church Street (my business).

For security reasons I do not wish to have packages left in a Mail Box beside the street, especially if it was not at my location. Several of my packages have values much greater than \$500.00.

If things continue like they have the first quarter of 2011, I will spend between \$3,000.00 and \$3,600.00 in this year at the Burnt Prairie Post Office. My business is growing every day, but without the Burnt Prairie Post Office I am very, very concerned about its future.

Steven L. Whetstone







05/04/2011

STEVEN L WHETSTONE

PO BOX 49
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
- You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBUs will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.
- You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print their own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- | | | |
|--------------------------------|---|--|
| d. Using public bulletin board | <input checked="" type="checkbox"/> YES | <input type="checkbox"/> NO |
| e. Other | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☐ No Opinion☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping☐ Personal needs☒ Banking☒ Employment☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Mrs. Young

Address:

P.O. Box 27, Burnt Prairie, IL 62820

Telephone:

618 919-0473

Date:

4-28-2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Shem Barger's letter was evidently not proof-read. The time & location of the community meeting was omitted. The reason for closing the office is also a poor excuse. Whose fault is it that the office has been vacant for 3 years? Certainly not the customers & Burnt Prairie residents!



05/04/2011

TERESA YOUNG
PO BOX 27
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You were concerned about the original notices placed in customers boxes omitted the place and time of the community meeting. A notice was posted in the Post Office lobby with the date, time and place of the meeting. Additionally, all customers should have received a revised copy of the letter on the following day. The Postal Service apologizes for the omission. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- | | | |
|----------------------------------|------------------------------|--|
| a. Entering permit mailings | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Resetting/using postage meter | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

Nonpostal Services

- | | | |
|---|------------------------------|--|
| a. Picking up government forms (such as tax forms) | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| b. Using for school bus stop | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| c. Assisting senior citizens, persons with disabilities, etc. | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

- | | | |
|--------------------------------|------------------------------|--|
| d. Using public bulletin board | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |
| e. Other | <input type="checkbox"/> YES | <input checked="" type="checkbox"/> NO |

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

Docket: 1356433 - 62820



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain: How can I have a lock on my mail box setting along side the road

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping
☐ Personal needs
☒ Banking Carmi, IL
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: Charles Whitstone Chuck Wagon Charlies, Inc

Address: P.O. Box 25 Burnt Prairie, IL 62820

Telephone: 618 599-0038

Date: 4/28/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

Mill ~~Set~~ Shoals people travel to Burnt Prairie for their needs on a regular basis for gas, food, farm supplies, auto repair needs, and employment. We currently have 5 employees from Mill Shoals and there are several more at the farm supply and scrap yard as well as the Antique mall and auto shop. The flow of travel is from Mill Shoals to Burnt Prairie Not Burnt Prairie to Mill Shoals & your thoughts are, You are looking at closing the wrong Post office.

Dear Postal Service Manager for my area. ①

(Chuck Wagon Charlies, Inc)
(Whetstone Food Mart)

We run a business in the community of Burnt Prairie, IL. We receive our bills and send our payments thru the mail at the post office where there is a degree of security for our items. We have had price increases in the past, and understand as the cost of doing business goes up, fees must also go up. We don't have a problem with increases along to keep our same level of service, but also understand hours of serve may need to be adjusted to cut cost in order to remain open. Not to eager to travel to Mill Shoals to meet my needs, There is no other reason to go to Mill Shoals other than the beauty shop. We would probably seek an alternative means of conducting business.

opinion

~~opinion~~ on questionnaire

Paragraph #1

Not to interested in changing all my billings and incoming mail from my Post Office box to a box along the road, due to the growing threat of identity theft and ect.

Paragraph #2

Sure the postmaster retired, but the postal service has not appointed a new postmaster. You have a Postmaster (Barbara Masterson) who live a

(2)

few mile from here and drive within a 1/2 block of our Post Office to go to Enfield to perform her duties. Our current person at the post office must be satisfied with her pay level and benefits or she wouldn't have stayed. Look's like an alternative would be for the mail to be sorted then after ≈ 1 hr (9-9:30) the post office close and the person delivers the route mail. Must be some alternative rather than completely closing.

Paragraph #3

Burnt Prairie has been a slow, but steady growing area ~~tho~~ through recent years. Why would the Postal Service close a business there and have that community go to your office in a neighboring town which has seen a decrease in business over the same time period. The Mill Shoals post office is along the main Hwy. traveled route, but the people driving past are going to Fairfield or Enfield where to ~~the~~ meet there needs. For the good of the public your employee may need to do the traveling to the community of Burnt Prairie where there are ~~to~~ other businesses and employment, to provide service.

Paragraph #4

Same as above, plus maybe your looking at closing the wrong Post Office. Burnt Prairie has the closest Convenience store with gas and food service as a coffee shop for the neighborhood to gather,

(3)

also a farm service business, auto repair shop, music store and other services at their ~~Insta~~ location and exit and warehouse buildings. The Mill Shoals Postmaster and person they have to fill in at times closes over the 11:00 to 12:00 ^{lunch break} and has traveled to Burnt Prairie, to eat lunch in times past. There is no where to eat at Mill Shoals unless you bring your lunch from home. Burnt Prairie has no need to sandbag around the post office to keep flood water out as Mill Shoals does.

As mentioned before the community of Mill Shoals travels to Burnt Prairie, because that is where other services are. You as the Postal Service want to flow in the opposite direction (Mill Shoals travels to Burnt Prairie Not Burnt Prairie to Mill Shoals) Look at where the business and growth has been, I would think the Postal Service would want to be part of this growth

Paragraph #5

I don't travel to a neighboring town on a daily basis and don't want my mail in an unsecured box along the road.

Thank you for asking for my opinion in regard in this matter.

If you have further question please feel free to ask my opinion
Thank You again

Charles Whetstone
Ron Whetstone Amy Whetstone
P.O. Box 25
Burnt Prairie, IL 62820

Docket: 1356433 - 62820



05/04/2011

CHARLES WHETSTONE
PO BOX 25
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.
- You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
- You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

- | | Daily | Weekly | Monthly | Never |
|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| a. Buying Stamps | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Mailing Letters | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Mailing Parcels | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Pick up Post Office box mail | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Pick up general delivery mail | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| f. Buying money orders | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| h. Sending Express Mail | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| i. Buying stamp-collecting material | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☒ YES ☐ NO

If yes, please explain:

taking their mail

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

Handing

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping
☐ Personal needs
☒ Banking
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name: David & Betty Berry

Address: P.O. Box 64 255 N. 3rd St.

Telephone: 618-896-2231

Date: _____

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

I want to keep our post office
I am 72 yrs old was born in
Burnt Prairie and have gotten
my mail here (in three different
buildings) all these 72 years
except one year when we
lived some where else.

This is something we really
need in our home town.

If it goes, our town will

be gone.

Thank you,

P0354



05/04/2011

DAVID AND BETTY BERRY
PO BOX 64
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☐ NO
- b. Using for school bus stop ☐ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☐ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☐ NO

- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

*Need the
g. money*

☒ Better

☐ Just as Good

☐ No Opinion

☒ Worse

If yes, please explain:

*Never get the right mail, gone alot
won't pick up every day.*

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?



Shopping

once a week to Fairfax



Personal needs



Banking



Employment



Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Vickie & Tim Lewis

Address:

P.O Box 13, Burnt Prairie, Ill. 62820

Telephone:

618-599-6518

Date:

4/25/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

VICKIE AND TIM LEWIS

PO BOX 13
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☐ No Opinion☒ Worse

If yes, please explain:

We receive a lot of packages and carrier delivery does not deliver to a mailbox. Therefore, we would have to drive out of town to pick the packages up. Very inconvenient!!

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping☐ Personal needs☒ Banking

Fairfield

☐ Employment☐ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Lewis Scrap Metal, LLC

Address:

PO Box 21

Telephone:

618-896-5419

Date:

4/26/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.

593 County Road 2575N
P.O. Box 21
Burnt Prairie, IL 62820

Phone: 618-896-5419
Fax: 618-896-5416
E-mail:
lewisscrapmetal@yahoo.com

We at Lewis Scrap Metal, feel that it would be a huge loss to our community if you closed the post office. As a business we use the post office on a daily basis. Our scrap yard is constantly busy with customers and we really appreciate the convenience of our local post office. The service is fast, friendly, and efficient. In our business we buy titled vehicles that our customers bring to us. The State of Illinois requires a certain amount of paperwork on our behalf for these purchases. On average we buy 15-20 titled vehicles per day. We mail packages of junking certificate titles to the state on a biweekly basis. Also, as a thriving business we have a lot of letters that go out on a daily basis, ranging from accounts payable, to payments to customers, to our advertising. We put a lot of trust in our postal system to get our material delivered to its proper place on time.

Here in Burnt Prairie, we are all about small town. That is the main reason that the Lewis family chooses to live in Burnt Prairie and run a thriving business. We support our small town and will always continue to support our post office.

Unfortunately, if you decide to close our small post office the United States Postal Service will lose a lot of business from our company and extending family. We feel it would be very inconvenient to drive to Mill Shoals (10 miles round trip) everyday to pick up our box mail. Financially for us that would be a waste of money with the current price of gasoline. We would also have to rely more on other parcel services for pick up of our packages. Therefore, continuing to save us money.

We sincerely hope that you consider everything we have told you about our business operations before making your decision about our post office. When visiting Burnt Prairie you will see that Lewis Scrap Metal is a large operation that generates a lot of business for this community.

Sincerely,



Jamie Lewis

Lewis Scrap Metal

PO Box 21



05/04/2011

JAMIE LEWIS - LEWIS SCRAP METAL

PO BOX 21
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBUs will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.
- You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
- You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. SPECIAL SERVICES Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print their own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☒ YES ☐ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☒ YES ☐ NO
- e. Other ☐ YES ☐ NO

If yes, please explain:

I HAVE A TRUCK IF I DON'T HAVE SOMEONE ELSE

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

Pick up my mail, then I can get ~~my~~ my mail.

If yes, please explain:

I don't do computers.

☐ YES ☒ NO



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

IF I HAVE to go to Home
Delivery my mail won't be safe since I am
a over Road TRUCK DRIVER

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping
☐ Personal needs
☒ Banking
☒ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☐ No

Name: David ALLBRIGHT

Address: P.O. Box 1, Burnt Prairie Ill 62820

Telephone: 618-839-6406

Date: 4/23/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

DAVID ALLBRIGHT

PO BOX 1
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger". The signature is fluid and cursive, with the first name "Shem" and last name "Barger" clearly distinguishable.

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☐ No Opinion☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping

Farfield

☐ Personal needs☒ Banking

Farfield

☒ Employment

Farfield

☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☐ Yes ☒ No

Name:

Liberty Baptist Church

Address:

PO Box 38

Telephone:

None

Date:

4-25-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

LIBERTY BAPTIST CHURCH
PO BOX 38
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

- | | Daily | Weekly | Monthly | Never |
|--|-------------------------------------|-------------------------------------|-------------------------------------|-------------------------------------|
| a. Buying Stamps | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| b. Mailing Letters | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Mailing Parcels | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| d. Pick up Post Office box mail | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Pick up general delivery mail | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Buying money orders | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| h. Sending Express Mail | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| i. Buying stamp-collecting material | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

Other Postal Services

- a. Entering permit mailings ☒ YES ☐ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☐ Shopping
☐ Personal needs
☐ Banking
☐ Employment
☐ Social needs

5. Do you currently use local businesses in the community?

☐ Yes ☒ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

F Terry Frye
PO Box 19
Burnt Prairie, IL 62820

Address:

Telephone:

896-5873

Date:

4/19/2011

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

TERRY FRYE

PO BOX 19
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☐ No Opinion☒ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping☒ Personal needs☒ Banking☐ Employment☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Mike Taylor

Address:

230 Main St P O Box 46

Telephone:

618-838-4429

Date:

4-21-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

MIKE TAYLOR
PO BOX 46
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services

	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Pick up general delivery mail	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☒ YES ☐ NO
- b. Using for school bus stop ☒ YES ☐ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:

4/21/11



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive
3. Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better☐ Just as Good☒ No Opinion☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping☐ Personal needs☒ Banking☐ Employment☒ Social needs

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name:

Dan Devous

Address:

748 Co Rd 2550 N

Telephone:

618-896-5599

Date:

4-20-11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

DAN DEVOUS

748 CO RD 2550 N
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



Postal Service Customer Questionnaire

1. Please check the appropriate box to indicate whether you use the BURNT PRAIRIE Post Office for each of the following:

Postal Services	Daily	Weekly	Monthly	Never
a. Buying Stamps	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Mailing Letters	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Mailing Parcels	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Pick up Post Office box mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
e. Pick up general delivery mail	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
f. Buying money orders	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Obtaining special services, including Certified Mail, Registered Mail, Insured Mail, Delivery Confirmation, or Signature Confirmation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
h. Sending Express Mail	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
i. Buying stamp-collecting material	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Other Postal Services

- a. Entering permit mailings ☐ YES ☒ NO
- b. Resetting/using postage meter ☐ YES ☒ NO

Nonpostal Services

- a. Picking up government forms (such as tax forms) ☐ YES ☒ NO
- b. Using for school bus stop ☐ YES ☒ NO
- c. Assisting senior citizens, persons with disabilities, etc. ☐ YES ☒ NO

If yes, please explain:

- d. Using public bulletin board ☐ YES ☒ NO

- e. Other ☐ YES ☒ NO

If yes, please explain:

2. Do you pass another Post Office during business hours while traveling to or from work, or shopping, or for personal needs?

☐ YES ☒ NO

If yes, please explain:



- If you have carrier delivery, there will be no change to your delivery service — proceed to question 4. If you currently receive Post Office box service or general delivery service, complete this section. How do you think carrier route delivery service will compare to your current service?

☐ Better ☐ Just as Good ☐ No Opinion ☐ Worse

If yes, please explain:

4. For which of the following do you leave your community? (Check all that apply.) Where do you go to obtain these services?

☒ Shopping Fairfield, Carmi
☒ Personal needs Fairfield, Carmi, Evansville (IN)
☒ Banking Fairfield, Carmi, Evansville (IN)
☐ Employment _____
☐ Social needs _____

5. Do you currently use local businesses in the community?

☒ Yes ☐ No

If yes, would you continue to use them if the Post Office is discontinued?

☒ Yes ☐ No

Name: Burnt Prairie Fertilizer

Address: 2498 Co Rd 750E Burnt Prairie, IL 62820

Telephone: ~~618-896-5860~~ 618-896-5860

Date: 4/23/11

Please add any additional comments on a separate piece of paper and attach it to this form. Thank you for taking the time to complete this questionnaire.



05/04/2011

BURNT PRAIRIE FERTILIZER

2498 CO RD 750 E
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900

We Need Our Post Office

We Live on Rural Route and use our privilege of coming to the Post office to buy our stamps (Choose the ones we want) and mail our packages. Our family likes seeing the Burnt Prairie stamp as it is plain & easy to read. Also all the meter options we can buy when needed.

4 For this small caring community the Post office may be the only contact some of the citizens here have with others on some days & that makes their day brighter!

If they don't show up the Post Mistress checks with some neighbor or etc. to see if they are ok.

So our Post office means more to us than mailing a letter!!

Our Post Mistress is always friendly & ready to help with any questions or problems you have for mailing or etc. She is always willing to go above & beyond to help all customers.

We Need Our Post office
Respectfully Sheila & Dick Masters



05/04/2011

MR. AND MRS. DICK MASTERSON

BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for returning your questionnaire concerning the proposed discontinuance of the Burnt Prairie Post Office. Your comments, along with others received, will be included in the official record and considered carefully before further action is taken.

In response to your letter:

- You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

If it is determined that a discontinuance of the Burnt Prairie Post Office should be pursued, a formal proposal will be posted in the Mill Shoals Post Office and Burnt Prairie Post Office at a later date. If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900

Postal Service Customer Questionnaire Analysis

Questionnaires were distributed to all delivery customers of the BURNT PRAIRIE Post Office on 04/14/2011. Additionally, during the survey period, questionnaires were available at the BURNT PRAIRIE Post Office to walk-in retail customers.

1. Number of Questionnaires

Total questionnaires distributed	24
Favorable to proposal	0
Unfavorable to proposal	11
Expressing no opinion	4
Total questionnaires received	15

Postal Concerns

The following postal concerns were expressed

1. Concern (No Opinion):
Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print their own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

2. Concern (No Opinion):
Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

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PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

3. Concern (No Opinion):
Customers were concerned about obtaining services from the carrier

Response:

You were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. SPECIAL SERVICES Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print their own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

4. Concern (No Opinion):
No Concern

Response:

5. Concern (Unfavorable):
Customers asked why their post office was being discontinued while others were retained

Response:

You asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

6. Concern (Unfavorable):
Customers expressed concern about misdelivered mail

Response:

You expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.

7. Concern (UnFavorable):

Customers stated a the notice mailed to customers omitted the place and time of the community meeting

Response:

You were concerned about the original notices placed in customers boxes omitted the place and time of the community meeting. A notice was posted in the Post Office lobby with the date, time and place of the meeting. Additionally, all customers should have received a revised copy of the letter on the following day. The Postal Service apologizes for the omission. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

8. Concern (UnFavorable):

Customers were concerned about a change of address

Response:

You expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

9. Concern (UnFavorable):

No Concern

Response:

10. Concern (UnFavorable):

You expressed a concern that they requested and were denied rural delivery service

Response:

You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBU's will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

11. Concern (UnFavorable):

You expressed a concern that they requested and were denied rural delivery service

Response:

You expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBU's will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

Nonpostal Concerns

The following nonpostal concerns were expressed

1. Concern (UnFavorable):

Customers expressed concern for loss of community identity

Response:

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

2. Concern (UnFavorable):

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

3. Concern (UnFavorable):

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

4. Concern (UnFavorable):

Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

Docket: 1356433 - 62820
Item Nbr: 24
Page Nbr: 1

Community Meeting Roster

Postal Service Representative (Names and Titles):
Shem Barger, Manager, Post Office Operations

Date: 04/28/2011
Time: 10:00

Total Number of Customers Present:

30

Place:

Burnt Prairie

This document may become a part of the official record that will be available for public viewing.

Names of Customers Present:

Name	Mailing Address (optional)	Zip Code	Phone Number
JOHN W. HARTSON	Box 49	62820	838-4427
JOHN M. DOZIER	Box 48	62820	618-599-2591
Indira Jengul	Box 19	62820	618-896-5873
Ralph Hucker	320 Sectionline Rd	62820	896-5684
LINDA SMOTHERS	410 MAIN ST	62820	896-5514
Dan Stahl	646 Main St	62820	896-2273
Steve Whetstone	Box 49	62820	618-599-2353
KRIS Whetstone	Box 49	62820	618-384-7831
Betty Berner	P.O. Box 64	62820	618-896-2231
Daniel Berner	P.O. Box 64	62820	618-896-2231
Tom McFarley	354 main	62820	618-925-4245
Jack Ford	P.O. Box 20	62820	
Charles Whetstone	P.O. Box 25	62820	618-599-0038
Nick M. Stanley	522 main st	62820	516-4303
AMIE LEWIS	2494 Coldbrook	62820	896-5466
William R Lewis	PO Box 21	62820	896-5419
Vickie Lewis	PO Box 13	62820	599-6518
Garda Masterson	850 Co. Rd. 2400 N	62820	382-4924
Liz Masterson	878 Co Rd 2400N	62820	618-384-3378
Burnt Prairie Fertilizer	2498 Co Rd 750E	62820	618-896-5860
Kathleen Stallings	P.O. Box 26	62820	618-896-7323
CAROL DOZIER	PO Box 48	62820	618-599-8394
TONY WILLIAMS	105 S JEFFERSON-Obolons	62449	RETIRED PA-NAPUS 618-592-3587

(OVER
→

LISA R. GREEN 2238 Co. Rd. 600E. 62820 618-516-1777
Roger W. Green 2238 Co. Rd. 600E. 62820 618-516-3505
Norma Duckworth P.O. Box 39 62820 618-896-5644
Jennie Winter 2326 County Rd 800E 62820 618 382 8723
Richard Winter 2326 County Rd 800E 62820 618 384-7833
Dan Decker 748 Co Rd 2550N 62820 618-896-5599
Darlene Winter 211N. 2ND 62820 618-839-7792

Postal Service Customer Community Meeting Analysis

(categorize customer concerns as postal or nonpostal and provide the Postal Service response for each.)

Postal Concerns

1. Concern (UnFavorable):

You were concerned about having to travel to another post office for service

Response:

You expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

2. Concern (UnFavorable):

Customers were concerned about the limited hours of operation at the post office

Response:

You expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. If workload increases, hours may increase.

3. Concern (UnFavorable):

Customers were concerned about later delivery of mail

Response:

You expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

Nonpostal Concerns

1. Concern (UnFavorable):

Customers were concerned about senior citizens

Response:

You expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

2. Concern (UnFavorable):

Customers were concerned about mail security

Response:

You expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

3. Concern (UnFavorable):

Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

You expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

4. Concern (UnFavorable):

Customers expressed concern for loss of community identity

Response:

You expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.

Docket: 1356433 - 62820
Item Nbr: 26
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04/14/2011

As the Postal Service manager responsible for all Post Offices in your area, I would like your opinion concerning a possible change in the way postal services are provided. Our tentative plans will only lead to a formal proposal if we are satisfied that a maximum degree of regular and effective service can be provided.

The Postmaster at the Burnt Prairie Post Office retired on 9/30/2007. The Office is being studied for possible closing or consolidation for the following reasons: postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means.

Briefly, we would like to provide pickup and delivery of your mail, as well as the sale of stamps and all other customary postal services, by rural route service emanating from the Mill Shoals Post Office. We estimate that carrier service would cost the Postal Service substantially less than maintaining the Post Office in your community and still provide regular and effective service. Enclosed is information about some of the services available from the carrier. Retail services are also available at the Mill Shoals Post Office, located 5.1 miles away. Hours of service at this office are 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 4:30 p.m., Monday through Friday, and 8:30 a.m. to 10:00 a.m. on Saturday. Post Office box service is available at this location at the same fees. As always, you are welcome to continue using any neighboring facility that is convenient for you. Many customers in your community are already serviced by carriers in the area and this service will continue.

If you would like an opportunity to discuss alternatives with us, a postal representative will be at the Burnt Prairie Post Office on 04/28/2011 from 10:00 a.m. to 11:00 a.m. to answer questions and provide information about our service.

If you have any questions, you may contact Sue Wandersee at (314) 436-3645.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

SHEM BARGER
Manager, Post Office Operations

Sherry Porter
 Acting Manager
 Consumer Affairs
 United States Postal Service
 1720 Market Street Room 1015
 Saint Louis, MO 63155-9630

We, the citizens and customers of the Burnt Prairie, IL. 62820 Post Office hereby protest any change in the present status of our post office.

It is our desire to retain our post office at its present status. A post office operated by professional employees.

We have many concerns, among them the sanctity and security of the mail and the inconvenience your proposal presents to us in delivering and sending mail, particularly accountable mail. We are especially concerned over what effect your proposed action would have regarding the purchase of postal money orders, insuring mail, and delivery confirmation services. We also believe there would be a negative impact on local business which we rely upon.

The Postal Reorganization Act of 1970 calls for providing a maximum degree of effective and regular postal service to rural areas, communities, and small towns where post offices are not financially self-sustaining.

We do not feel your proposals meet these criteria.

Sincerely

Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

DATE	NAME	ADDRESS
4-30-11	Kathleen McCallister	P.O. Box 26 - Burnt Prairie, IL 62820
4-30-11	James G. Stalling	P.O. Box 26 Burnt Prairie IL 62820
5-2-11	Garnier Lewis	2494 Co Rd 600E Burnt Prairie IL 62820
5-2-11	Will Lewis	2494 Co Rd 600E Burnt Prairie IL 62820
5-2-11	Edie B	412 E St 17.11 54-5/5 IL 62865
5-2-11	Apton Barker	Rt. 5 Box 295 Fairfield, IL 62837
5-2-11	Lewis Scrap Metal LLC	P.O. Box 21 - BURNT PRAIRIE IL
5-2-11	Vickie Lewis	P.O. Box 13 - Burnt Prairie, IL 62820
5-2-11	Joe Morgan	RR 2 Box 21 Fairfield IL 62837
5-2-11	Tim Lewis Sr	P.O. Box 13 Burnt Prairie IL 62820
5/2/11	Rob Edwards	RR 4 Box 454 Barnhill, IL 62809
5/2/11	Sharon	Box 49 BURNT PRAIRIE IL 62820

Sherry Porter
 Acting Manager
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Sincerely

Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

DATE	NAME	ADDRESS
4-28-11	Ron Mendenhall	2245 Le Rd 675E Burnt prairie
4-28-11	Royce Young	P.O. Box 27 Burnt Prairie
4-28-11	Charles Whetstone	PO Box 25 Burnt Prairie
4-28-11	Jerry L. Rockett	PO Box 558 Burnt Prairie
4-28-11	Diane Rockett	Box 424 Burnt Prairie
4-28-11	Anita Dango	Box 558 Burnt Prairie
4-28-11	Terry Green	647 Burnt Prairie
4-28-11	Teddy Green	647 Burnt Prairie
4-28-11	Connie West	567 Church St. Prairie
4-28-11	Charles Walker	RR#1 Box 84A Bt. Prairie
4-28-11	Adrian Smith	467 Co Rd 2575N Mill Shoals
4-28-11	Melissa Smith	467 Co Rd 2575N Mill Shoals

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Sincerely
 Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

DATE	NAME	ADDRESS
4-28	Jimmy Taylor	9214 1/2 Rd. 25500 BT PRAIRIE IL
4-28	Letty Berry	P.O. Box 64 BT. PRAIRIE, IL 62820
4-28	David Berry	P.O. Box 64 BT PRAIRIE 62820
4-29-11	Rob Whitte	P.O. Box 25 Bt. Prairie 62820
4-29-11	Reuben Smith	410 Main St. Bt. Prairie IL
4-29-11	Elizabeth Masterson	878 Co Rd 2400N Burnt Prairie 62820
4-29-11	Glenn Bones	123 MAIN ST BURNT PRAIRIE
4-30-11	John Masterson	850 Co Rd 2400N Burnt Prairie
4-30-11	Dan Masterson	R-R-1-Burnt Prairie Ill
4-30-11	Billy Smith	593 Co. Rd 255
4-30-11	Mike Fulton	RR1 Burnt Prairie Ill
4-30-11	Charles E. Leighton	337 S. 2ND ST. BURNT PRAIRIE IL 62820

Sherry Porter
 Acting Manager
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Sincerely

Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

DATE	NAME	ADDRESS
4-30	Tim Lawtsor	RR1 Box 97c
4-30	NANCY KEMPTON	369 S. 2ND ST. BURNTPRAIRIE
4-30	Omry Wheeler	P.O. Box 25 Burnt Prairie
4-30	Patricia Short	394 N. 3rd St. Burnt Prairie
5/1/11	Linda Smyth	410 Main St Burnt Prairie IL 62820
5/1/11	Walt Allbright	211 N 2nd St. Burnt Prairie IL 62820
5/2/11	Roger W. Greer	2238 Co. Rd. 675 E Burnt Prairie IL 62820
5/2/11	Lisa Greer	2238 Co. Rd. 675 E Burnt Prairie IL 62820
5/4/11	Darlene Winter	411 N 2nd St Burnt Prairie IL 62820

Sherry Porter
Acting Manager
Consumer Affairs
United States Postal Service
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We do not feel your proposals meet these criteria.

Sincerely

Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

DATE	NAME	ADDRESS
5-2-11	Ed Smothers	1091 E Liberty St Mill Shoals 62862
5-3-11	Joe Adams	413 Cord 2550 N Mill Shoals 62862
5-4-11	William R Lewis	5930 2575 N Burnt Prairie IL 62820
5-4-11	Lewis Scrap Metal	5930 RD 2575 N Burnt Prairie
5-4-11	James Turner	218 E. Main St. Enfield, IL
5-4-11	Tim Lewis Jr	Burnt Prairie, IL 62820
5-4-11	Zach Smothers	1193 East Liberty St Mill Shoals IL 62862
5-4-11	Cheryl Lewis	RR 1 Box 97C BT Prairie, IL 62820
5-5-11	Steve's Music Shop	319 Church St. BT. PRAIRIE IL 62820

Sherry Porter
 Acting Manager
 Consumer Affairs
 United States Postal Service
 1720 Market Street Room 1015
 Saint Louis, MO 63155-9630

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We do not feel your proposals meet these criteria.

Sincerely
 Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

DATE	NAME	ADDRESS
05-02-2011	Canell D Wagon	PO Box 48
05-02-2011	Doreen M. Dugan	PO Box 48
5-2-2011	Theresa Young	PO Box 27 Burnt Prairie IL
5-2-11	Daniel Smothers	250 South Section Line RD
5-2-11	Alma Turner	471 Main St B Prairie
5-2-11	Norma Dugan	464 main St. B. Prairie
5-9-11	Patricia Lee	P.O. Box 49 Burnt Prairie, IL

[illegible]

[illegible]

**Sherry Porter
Acting Manager
Consumer Affairs
United States Postal Service
1720 Market Street Room 1015
Saint Louis, MO 63155-9630**

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We do not feel your proposals meet these criteria.

Sincerely
Citizens and Customers of the Burnt Prairie, IL 62820 Post Office

[illegible]

Docket: 1356433 - 62820
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A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: White
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 28. There was no Congressional inquiry.

Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 07/25/2011
Fax No: (651) 365-9708

Proposal Checklist

Section I

Responsiveness to Community Postal Needs

Tell what we are doing and why.

Is reason for discontinuance justified and documented in the record?

If suspended, what type of alternate service customers are now receiving?

Reason for vacancy and information on postmaster/OIC

Number of customers and type of service they received and will receive.

Hours of service, daily window transaction average, number of permit mailers, and postage meter users.

Last three fiscal years of revenue and revenue units.

Decline in service workload/reduction in EAS level, if appropriate.

Nearest Post Office, office level, miles away, hours of service, number of Post Office boxes available.

Administrative/emanating office — office level, miles away, hours of service, number of Post Office boxes available.

If the nearby/administrative Post Office has a different Post Office box fee schedule, this is stated in the proposal.

Preproposal activities — questionnaires: number of favorable, unfavorable and no opinion responses must equal the total number of questionnaires returned. List customer concerns and Postal Service responses.

Community meeting. Number of customers who attended, customer concerns, and Postal Service responses.

Information on petitions and congressional inquiries included with Postal Service responses.

Revised proposal states dates and locations the proposal was posted for 60 days. Number of comments received, customer concerns and Postal Service responses.

Advantages and disadvantages of proposed alternate service.

Any other pertinent information concerning Postal Service needs.

Section II

Effect on the Community

Brief background of area, community government, population, etc.

Number of businesses, religious institutions, schools, local government offices, social organizations, etc.

Was Post Office used as meeting place?

Was Post Office a shelter for a bus stop?

Did the Post Office have a public bulletin board?

Were government forms available at the Post Office?

Did the Post Office provide assistance to senior citizens, persons with disabilities, etc.?

What is the historical value of the office?

Is an address change necessary?

Will the community identity be preserved?

What are the growth trends (flat, up, down)?

Were any other nonpostal items identified?

Section III

Effect on Employees

Paragraph explaining about postmaster vacancy/OIC/other career and noncareer employees of the office. If a postmaster or other employees are reassigned this must be explained and tell whether the reassignments are voluntary.

Section IV

Economic Savings

A statement of annual savings includes a breakdown as follows:

Postmaster salary (EAS-____, Minimum, no COLA)

Fringe benefits 33.5%

Rental costs, excluding utilities

Total annual costs

Less estimated cost of replacement service

Total annual savings

\$	28529
\$	9557
\$	2450
\$	41536
-	0
\$	41536

A one-time expense of \$ 10 will be/was incurred for installation of CBUs and parcel lockers.

Is postmaster salary based on the minimum salary without COLA?

Does postmaster salary reflect the current office evaluation?

Section V

Other Factors

The Postal Service has identified no other factors for consideration (if appropriate).

List other factors as appropriate.

Other factors when replacement service is a CPO.

Section VI

Summary

The proposal must include a brief summary that explains why the closing or consolidation is necessary and an assessment of how those factors supporting the need for change outweigh any negative factors. In taking competing considerations into account, the need to provide a maximum degree of effective and regular service must be paramount.

Section VII

Notices

Appropriate notice is made that this is a proposal and not a final determination. If a final determination is made to discontinue the office, information on the appeal process will be provided at that time.

Checklist Completed By:

Investigative Coordinator

Date

Reviewed and Certified By:

District PO Review Coordinator

Date



05/17/2011

SENIOR VICE PRESIDENT
GOVERNMENT RELATIONS AND PUBLIC POLICY
475 L'ENFANT PLAZA SW RM 10804
WASHINGTON DC 20260-3500

SUBJECT: Posting of the Proposal to Close
the BURNT PRAIRIE Post Office
Docket No. 1356433

This is to advise you that on 05/18/2011, I will post for public comment a proposal to close the BURNT PRAIRIE Post Office in White, Congressional District No. 19th.

If you have any questions, please call SUE WANDERSEE District Review Coordinator at (314) 436-3645.

A handwritten signature in black ink, appearing to read "DM", with a large, stylized flourish extending from the end.

DAVID MARTIN
District Manager
GATEWAY PFC District

cc: Manager, Customer Service Operations
Area Manager, Public Affairs and Communications

Enclosures: PS Form 4920
Proposal



05/17/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Letter of Instructions Regarding Posting of
BURNT PRAIRIE Proposal
Docket No. 1356433 - 62820

Please post the enclosed proposal to close the BURNT PRAIRIE Post Office in the lobby. The proposal must be posted in a prominent place from 05/18/2011 through close of business on 07/19/2011. The posting must last at least 60 days and the first day does not count.

Round-date stamp the cover of the proposal on the date of posting and on the date of removal. Also, post the "Invitation for Comments" next to the proposal and round-date stamp it in the same manner.

Additional copies of the proposal and comment forms are enclosed. Provide them to customers upon request.

Also enclosed is the official record on which this proposal is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in AS-353 Guide to Privacy and the Freedom of Information Act. If you do not have photocopy equipment, take the customer's name, address, and telephone number and contact the district for a copy of the record.

At the expiration of the posting period, further instructions will be provided. If there are any questions, please contact me at (314) 436-3645.

A handwritten signature in black ink, appearing to read "Sue Wandersee".

SUE WANDERSEE
Post Office Review Coordinator
GATEWAY PFC District

Enclosures: PS Form 4920
Proposal
Invitation for Comments
Comment Forms
Official Record

Date of Posting: 05/18/2011

Date of Removal: 07/19/2011

UNITED STATES POSTAL SERVICE

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE BURNT PRAIRIE, IL POST OFFICE
AND EXTEND
SERVICE BY RURAL ROUTE SERVICE**

To the customers of the Burnt Prairie Post Office:

The Postal Service is considering the close of the Burnt Prairie Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/18/2011 through 07/19/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

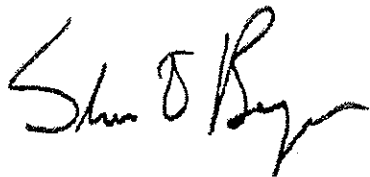
Copies of the proposal and optional comment forms are available upon request at the Burnt Prairie Post Office and Mill Shoals Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

SUE WANDERSEE
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

For more information, you may call SUE WANDERSEE at (314) 436-3645 or write to the above address.

Thank you for your assistance.



SHEM BARGER
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

Date of Posting: 05/18/2011

Posting Round Date:

Date of Removal: 07/19/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE BURNT PRAIRIE, IL POST OFFICE
AND EXTEND
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1356433 - 62820

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster position will become vacant when the postmaster is reassigned on September 30, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means

The Burnt Prairie Post Office, an EAS-55 level, provides service from 7:00 a.m. to 1:30 p.m. Monday - Friday, 7:00 a.m. to 10:30 a.m. Saturday and lobby hours of 7:00 a.m. to 1:30 p.m. on Monday - Friday and 7:00 a.m. to 10:30 a.m. on Saturday to 19 post office box customers and 76 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 13 transaction(s) accounting for 14 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,890 (23 revenue units) in FY 2008; \$8,057 (21 revenue units) in FY 2009; and \$9,123 (24 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 28, 2011, representatives from the Postal Service were available at the Burnt Prairie Post Office to answer questions and provide information to customers. 30 customer(s) attended the meeting.

On April 14, 2011, 24 questionnaires were distributed to delivery customers of the Burnt Prairie Post Office. Questionnaires were also available over the counter for retail customers at the Burnt Prairie Post Office. 15 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 11 unfavorable, and 4 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Mill Shoals Post Office, an EAS-11 level office. Window service hours at the Mill Shoals Post Office are from 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 4:30 p.m., Monday through Friday, and 8:30 a.m. to 10:00 a.m. on Saturday. There are 81 post office boxes available.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

- | | |
|--------------------|--|
| 1. Concern: | Customers asked why their post office was being discontinued while others were retained |
| Response: | The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means. |
| 2. Concern: | Customers expressed concern about misdelivered mail |
| Response: | The customer expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action. |
| 3. Concern: | Customers stated a the notice mailed to customers omitted the place and time of the community meeting |
| Response: | The customer were concerned about the original notices placed in customers boxes omitted the place and time of the community meeting. A notice was posted in the Post Office lobby with the date, time and place of the meeting. Additionally, all customers should have received a revised copy of the letter on the following day. The Postal Service apologizes for the omission. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator. |
| 4. Concern: | Customers were concerned about a change of address |

Response:

The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

5. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print thier own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

6. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

7. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

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8. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBUs will be authorized to your 911 assigned address. Specifics on box locations will be available by the adminstrative postmaster.

9. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBUs will be authorized to your 911 assigned address. Specifics on box locations will be available by the adminstrative postmaster.

10. **Concern:**

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

11. **Concern:**

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. If workload increases, hours may increase.

12. **Concern:**

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Burnt Prairie is an unincorporated community located in White County. The community is administered politically by Burnt Prairie Village Board. Police protection is provided by the White County Sheriff. Fire protection is provided by the Fairfield Rural Fire Protection. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Liberty Baptist Church, Lewis Scrap Metal, Steve's Music Shop, Whetstone Food Mart, and Burnt Prairie Fertilizer. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Burnt Prairie Post Office will be available at the Mill Shoals Post Office. Government forms normally provided by the Post Office will also be available at the Mill Shoals Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity
Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
2. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community
Response: The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
3. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

4. Concern:

Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

5. Concern:

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster retired on September 30, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 41,536 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 28,529
Fringe Benefits @ 33.5%	\$ 9,557
Annual Lease Costs	<u>+ \$ 3,450</u>
Total Annual Costs	\$ 41,536
Less Annual Cost of Replacement Service	<u>- \$ 0</u>
Total Annual Savings	<u>\$ 41,536</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster will be reassigned on September 30, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Burnt Prairie Post Office provided delivery and retail service to 19 PO Box customers and 76 delivery route customers. The daily retail window transactions averaged 13. There are no permit mailers or postage meter customers.

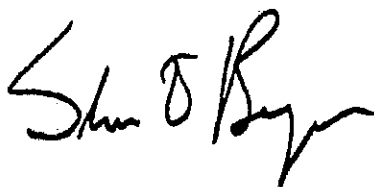
There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$41,536 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Burnt Prairie Post Office and Mill Shoals Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



SHEM BARGER
Manager, Post Office Operations

05/18/2011
Date

Following are comments I wish to make concerning the proposed discontinuance of the BURNT PRAIRIE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

Signature of Postal Customer

City, State, and ZIP Code

Date _____



07/21/2011

OFFICER-IN-CHARGE/POSTMASTER

SUBJECT: Instructions for Posting the "Notice of Taking Proposal and Comments Under Internal Consideration"

At the close of business on 07/19/2011 take down the "Proposal" and the "Invitation for Comments" from the lobby. Round-date stamp them upon removal and verify that the mandatory 60-day posting period was observed. The proposal and invitation for comments must be posted for at least 60 days, and the first day does not count.

On the same day, prominently post in the lobby the enclosed "Notice of Taking Proposal and Comments Under Internal Consideration." The notice should remain posted until you receive further notice from this office.

Please return the posted "Proposal," "Invitation for Comments," the official record, and any related discontinuance materials to this office.

Thank you for your assistance.

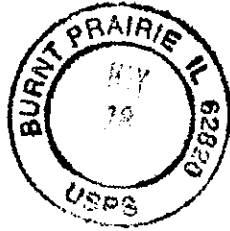
Sincerely,

A handwritten signature in black ink that reads "Sue Wandersee". The signature is fluid and cursive.

SUE WANDERSEE
Post Office Review Coordinator
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

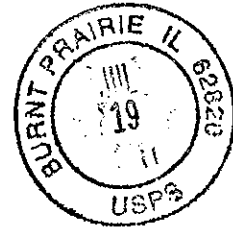
Date of Posting: 05/18/2011

Date of Removal: 07/19/2011



UNITED STATES POSTAL SERVICE

**INVITATION FOR COMMENTS ON THE PROPOSAL TO CLOSE
THE BURNT PRAIRIE, IL POST OFFICE
AND EXTEND
SERVICE BY RURAL ROUTE SERVICE**



To the customers of the Burnt Prairie Post Office:

The Postal Service is considering the close of the Burnt Prairie Post Office for reasons stated in the accompanying proposal.

During the 60-day posting period from 05/18/2011 through 07/19/2011 you are invited to provide written comments. Comments will be most helpful if they offer specific opinions and information favorable or unfavorable regarding the potential effect of the proposed change on postal services and on the community. Your comments will be carefully considered and will be incorporated into the official record, which will be made public if the proposal is finalized.

Copies of the proposal and optional comment forms are available upon request at the Burnt Prairie Post Office. If you choose to use the optional comment form and need additional space, please attach additional sheets of paper.

Please return the comment form to:

SUE WANDERSEE
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

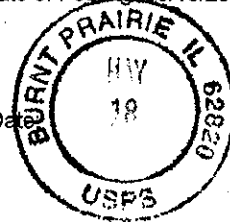
For more information, you may call SUE WANDERSEE at (314) 436-3645 or write to the above address.

Thank you for your assistance.

SHEM BARGER
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

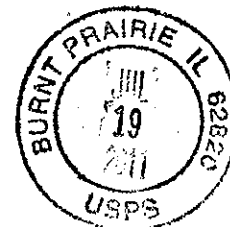
Date of Posting: 05/18/2011

Posting Round Date:



Date of Removal: 07/19/2011

Removal Round Date:



PROPOSAL TO CLOSE
THE BURNT PRAIRIE, IL POST OFFICE
AND EXTEND
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1356433 - 62820

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster position will become vacant when the postmaster is reassigned on September 30, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means

The Burnt Prairie Post Office, an EAS-55 level, provides service from 7:00 a.m. to 1:30 p.m. Monday - Friday, 7:00 a.m. to 10:30 a.m. Saturday and lobby hours of 7:00 a.m. to 1:30 p.m. on Monday - Friday and 7:00 a.m. to 10:30 a.m. on Saturday to 19 post office box customers and 76 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 13 transaction(s) accounting for 14 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,890 (23 revenue units) in FY 2008; \$8,057 (21 revenue units) in FY 2009; and \$9,123 (24 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 28, 2011, representatives from the Postal Service were available at the Burnt Prairie Post Office to answer questions and provide information to customers. 30 customer(s) attended the meeting.

On April 14, 2011, 24 questionnaires were distributed to delivery customers of the Burnt Prairie Post Office. Questionnaires were also available over the counter for retail customers at the Burnt Prairie Post Office. 15 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 11 unfavorable, and 4 expressed no opinion.

If this proposal is implemented, delivery and retail services will be provided by the Mill Shoals Post Office, an EAS-11 level office. Window service hours at the Mill Shoals Post Office are from 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 4:30 p.m., Monday through Friday, and 8:30 a.m. to 10:00 a.m. on Saturday. There are 81 post office boxes available.

The following concerns were expressed on the returned questionnaires, at the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:**

Customers asked why their post office was being discontinued while others were retained

Response:

The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

2. **Concern:**

Customers expressed concern about misdelivered mail

Response:

The customer expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.

3. **Concern:**

Customers stated a the notice mailed to customers omitted the place and time of the community meeting

Response:

The customer were concerned about the original notices placed in customers boxes omitted the place and time of the community meeting. A notice was posted in the Post Office lobby with the date, time and place of the meeting. Additionally, all customers should have received a revised copy of the letter on the following day. The Postal Service apologizes for the omission. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.

4. **Concern:**

Customers were concerned about a change of address

Response:

The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

5. Concern:

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print thier own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

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Response:

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You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBU's will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

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Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

11. Concern:

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. If workload increases, hours may increase.

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You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

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6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Burnt Prairie is an unincorporated community located in White County. The community is administered politically by Burnt Prairie Village Board. Police protection is provided by the White County Sheriff. Fire protection is provided by the Fairfield Rural Fire Protection. The community is comprised of retired people, farmers/ranchers, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Liberty Baptist Church, Lewis Scrap Metal, Steve's Music Shop, Whetstone Food Mart, and Burnt Prairie Fertilizer. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Burnt Prairie Post Office will be available at the Mill Shoals Post Office. Government forms normally provided by the Post Office will also be available at the Mill Shoals Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed on the returned questionnaires, at the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity
Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
2. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community
Response: The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
3. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

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Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

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Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster retired on September 30, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 41,536 with a breakdown as follows:

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Total Annual Savings	\$ 41,536

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster will be reassigned on September 30, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Burnt Prairie Post Office provided delivery and retail service to 19 PO Box customers and 76 delivery route customers. The daily retail window transactions averaged 13. There are no permit mailers or postage meter customers.

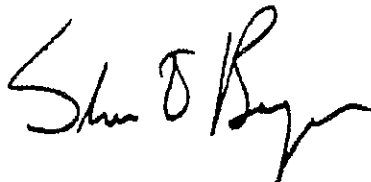
There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$41,536 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Burnt Prairie Post Office and Mill Shoals Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



SHEM BARGER
Manager, Post Office Operations

05/18/2011

Date

**NOTICE OF TAKING PROPOSAL AND COMMENTS
UNDER INTERNAL CONSIDERATION**

Date 07/21/2011

Postal Customers of the Burnt prairie Post Office: The Postal Service appreciates receiving the views of those of you who submitted comments on the proposal to close the Burnt prairie Post Office, which was posted 05/18/2011 through 07/19/2011. These comments will be considered carefully as the matter is reviewed further in my office and at higher levels within the Postal Service.

When a final decision is made by the Postal Service, that decision will be posted in place of this notice. If the decision is to approve the proposal, any customer of the Burnt prairie Post Office who disagrees will have the right to appeal that decision to the Postal Regulatory Commission in Washington, DC.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger". The signature is fluid and cursive, with the first name "Shem" and last name "Barger" clearly distinguishable.

SHEM BARGER
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the BURNT PRAIRIE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
There will be no favorable effects. Since delivery of accountable mail and parcels is only half attempted now, that will not improve. It is pure fantasy to believe you will receive the same services from a RR carrier that you can receive inside a post office.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
The post office you are trying to consolidate our community with has no Postmaster. She has been out of her office for over 6 months. A PMR is replacing her. That office has the same form of government we do, same Sheriff, fire department and type of residents. We have 7 businesses, 2 active churches & a new Masonic lodge.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.
As far as saving money, your figures are false. The PMR does not have a salary of \$28,529⁰⁰. She has no benefits. As far as the cost of leasing the building, how many years will you be paying a monthly lease after the post office is closed? At almost \$300⁰⁰ a month?

Name of Postal Customer

LINDA SMOTHERS

Signature of Postal Customer

Linda Smothers

Mailing Address

410 MAIN ST. BURNT PRAIRIE IL 62820

City, State, and ZIP Code

Date

6/13/11

6/13/11



07/25/2011

LINDA SMOTHERS

410 MAIN ST
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Burnt Prairie Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about obtaining accountable mail and large parcels. If the customer lives less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the customer lives over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a location designated by the customer (if authorized by the customer), or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Post Office. Customers may pick up the item at the Post Office or request redelivery online at usps.com or by calling 1-800-ASK-USPS.
- You expressed a concern about why the postmaster position was not filled. All management positions were frozen in anticipation of the reorganization efforts.
- You asked why your Post Office was being discontinued while others were retained. Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
- You expressed a concern about the economic savings of the proposed discontinuance. Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Lease termination will be coordinated by Facilities.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the BURNT PRAIRIE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

DELAY IN DELIVERY TIME

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

LOSS OF BUSINESS

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

INEPT POSTAL EMPLOYEES HAVE MADE THE PROPOSAL.
READ THE FIRST LETTER SENT OUT & NOTE THE LACK OF A TIME,
NOTE THE PROPOSAL TO CLOSE - IN TWO DIFFERENT PLACES THE
SAME CONCERN & RESPONSE HAS BEEN LISTED (SEE PAGE 4, ITEM 819 - PAGE
3, ITEM 526) STEVEN BARLER SIGNED BOTH OF THESE LETTERS. IF THESE
STEVEN L. WHETSTONE

Name of Postal Customer

P.O. BOX 49

Signature of Postal Customer

Steven L. Whetstone
PO Box 49

Burnt Prairie IL 62820-0049

Mailing Address

BURNT PRAIRIE IL 62820

City, State, and ZIP Code

5-28-11

Date

ARE EXAMPLES OF HIS ABILITY TO CONDUCT BUSINESS THEN HE IS
INEPT AND SHOULD BE DISMISSED. IF THE LETTERS WERE SENT OUT BY
HIS SECRETARY AND HE DID NOT PROVE THEM, THEY BOTH SHOULD BE
DISMISSED. THE MONEY SAVED BY DISMISSING THE INEPT WOULD
SAVE ENOUGH TO KEEP OUR POST OFFICE OPEN AND THE QUALIFIED
EMPLOYEE YOU HAVE RUNNING IT ON THE JOB.

6/2/11



07/25/2011

STEVEN WHETSTONE

PO BOX 49
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Burnt Prairie Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about delivery time. The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.
- You expressed a concern about the detrimental effect the loss of the Post Office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
- You expressed a concern about cutting management positions from the top down instead of taking services away from customers. The Postal Service organizational "redesign" is aimed at cutting some 3,000 administrative positions, or almost 21 percent of the total management employees.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the BURNT PRAIRIE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.
Closing will have an unfavorable effect on our business. Our mail will ~~take~~ take longer to receive by having to drive to another town or if we get a rural route we won't receive mail until the afternoon. Our business with the post office will be very inconvenient.
2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.
Our community won't have as much traffic without the the post office. Therefore, our business won't get as many customers. We are trying to grow our small community and closing the post office won't help that.
3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.
I appose the closing of the post office. Burnt Prairie has alot of businesses that need the post office.

Lewis Scrap Metal

Name of Postal Customer

Lewis Scrap Metal

Signature of Postal Customer

PO Box 21

Mailing Address

Burnt Prairie, IL 62820

City, State, and ZIP Code

5/31/11

Date

6/2/11



07/25/2011

LEWIS SCRAP METAL
PO BOX 21
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Burnt Prairie Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about delivery time. The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.
- You expressed a concern about the detrimental effect the loss of the Post Office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
- You expressed a concern about growth in the community. The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.
If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink that reads "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the BURNT PRAIRIE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

*we need the Post office in our town
I don't drive, so if my husband Couldn't drive
for some reason, I still can walk a couple blocks
not 5 or 15 miles
Please keep the office open*

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

*we have around 10 businesses in and around our
town that use the office. I've heard that
none will use Mail Trucks. They will use
UPS or Fed-X*

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

*we need our office. I've used it for
71 years & hope to the rest of my life*

BETTY BERRY

Name of Postal Customer

Betty Berry

Signature of Postal Customer

P.O. BOX 64

255 N 3rd St.

Mailing Address

BURNT PRAIRIE, IL 62820

City, State, and ZIP Code

5-20-2011

Date

Optional Comment Form

Following are comments I wish to make concerning the proposed discontinuance of the BURNT PRAIRIE Post Office.

1. **Effect on Your Postal Services.** Describe any favorable or unfavorable effects you believe the proposal would have on the regularity or effectiveness of your postal services.

I DON'T KNOW WHAT ALL A RURAL MAIL CARRIER CAN DO BUT I DOUBT HE COULD WEIGH + DETERMINE PROPER POSTAGE. EVEN SO - IT WOULD MEAN WE WOULD HAVE TO MEET WITH THE CARRIER. OTHERWISE IT WOULD MEAN A TRIP OF 5 MILES TO MILL SHOALS OR 15 MILES TO FAIRFIELD - THE NEAREST POST OFFICES.

2. **Effect on Your Community.** Please describe any favorable or unfavorable effects that you believe the proposal would have on your community.

I DON'T KNOW WHAT COMMUNITY IS BUT BURNT PRAIRIE POST OFFICE SERVES A LOT OF PEOPLE BOTH HERE IN TOWN AND A VERY WIDE RADIUS IN ALL DIRECTIONS. I BELIEVE THESE PEOPLE DESERVE & NEED THE POST OFFICE AS BAD AS PEOPLE DID 100 OR 150 YEARS AGO WHEN IT WAS PUT HERE.

3. **Other Comments.** Please provide any other views or information that you believe the Postal Service should consider in deciding whether to adopt the proposal.

FOR ALMOST 50 YEARS P.O. BOX 64 BURNT PRAIRIE, ILL HAS BEEN MY MAILING ADDRESS. I'M 76 YEARS OLD. I BELIEVE I NEED THE POST OFFICE MORE NOW THAN 50 YEARS AGO.

DAVID D BERRY

David D Berry

Name of Postal Customer

Signature of Postal Customer

P.O. BOX 64

Mailing Address

BURNT PRAIRIE, ILL 62820

5-20-11

City, State, and ZIP Code

Date



07/25/2011

DAVID AND BETTY BERRY

PO BOX 64
BURNT PRAIRIE, IL 62820

Dear Postal Service Customer:

Thank you for taking the time to submit your comments to the proposal to close the Burnt Prairie Post Office. Your comments are appreciated and will be carefully considered, along with the comments of other customers, as the matter is reviewed further in my office and at higher levels of the Postal Service.

In response to your letter:

- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
- You expressed a concern about the detrimental effect the loss of the Post Office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
- You expressed a concern about the inability of the rural carrier to weigh and rate letters and packages. The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- You expressed a concern about having to travel to another Post Office for service. Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
- You expressed a concern about a change in address. Customers may be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at usps.com or from the Postal Service to assist customers in notifying correspondents of the change.

I realize with change there is always concern. However we are confident that the alternate service listed in the proposal will continue to provide you with effective and regular service.

If you have additional questions or comments, please feel free to contact Sue Wandersee at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Shem Barger".

Shem Barger
Manager, Post Office Operations
1720 Market St Room 3000
Saint Louis, MO, 63155-9900



A. Office

Name: BURNT PRAIRIE State: IL Zip Code: 62820
Area: GREAT LAKES District: GATEWAY PFC
Congressional District: 19th County: White
EAS Grade: 55 Finance Number: 161116
Post Office: ☒ Classified Station ☐ Classified Branch ☐ CPO ☐

This form is a place holder for number 39. There was not a premature appeal received.

Prepared by: Sue Wandersee
Title: GATEWAY PFC Post Office Review Coordinator
Tele No: (314) 436-3645

Date: 07/25/2011
Fax No: (651) 365-9708

Analysis of 60-Day Posting Comments

Number of comments returned

Total questionnaires distributed	4
Favorable comments	0
Unfavorable comments	4
No opinion expressed	0
Total comments returned	4

Postal Concerns

The following postal concerns were expressed

- Concern (UnFavorable):**
Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:
The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.
- Concern (UnFavorable):**
Customers asked why their Post Office was being discontinued while others were retained.

Response:
Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
- Concern (UnFavorable):**
Customers suggested cutting management positions from the top down instead of taking services away from customers.

Response:
The Postal Service organizational "redesign" is aimed at cutting some 3,000 administrative positions, or almost 21 percent of the total management employees.
- Concern (UnFavorable):**
Customers were concerned why the postmaster position was not filled.

Response:
All management positions were frozen in anticipation of the reorganization efforts.
- Concern (UnFavorable):**
Customers were concerned about a possible address change.

Response:
Customers may be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at usps.com or from the Postal Service to assist customers in notifying correspondents of the change.
- Concern (UnFavorable):**
Customers were concerned about having to travel to another Post Office for service.

Response:
Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.
- Concern (UnFavorable):**
Customers were concerned about later delivery of mail.

Response:
The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.
- Concern (UnFavorable):**
Customers were concerned about obtaining accountable mail and large parcels.

Response:
If the customer lives less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the customer lives over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a location designated by the customer (if authorized by the customer), or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Post Office. Customers may pick up the item at the Post Office or request redelivery online at usps.com or by calling 1-800-ASK-USPS.

Nonpostal Concerns

The following nonpostal concerns were expressed

- Concern (UnFavorable):**
Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response:
Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
- Concern (UnFavorable):**
Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response:
Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.
- Concern (UnFavorable):**
Customers questioned the economic savings of the proposed discontinuance.

Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Lease termination will be coordinated by Facilities.

4. Concern (Unfavorable):
Customers were concerned about growth in the community.

Response:

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

Date of Posting: 05/18/2011

Posting Round Date:

Date of Removal: 07/19/2011

Removal Round Date:

PROPOSAL TO CLOSE
THE BURNT PRAIRIE, IL POST OFFICE
AND EXTEND
SERVICE BY RURAL ROUTE SERVICE
(REVISED)

DOCKET NUMBER 1356433 - 62820

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is proposing to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office is being studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means

The Burnt Prairie Post Office, an EAS-55 level, provides service from 7:00 a.m. to 1:30 p.m. Monday - Friday, 7:00 a.m. to 10:30 a.m. Saturday and lobby hours of 7:00 a.m. to 1:30 p.m. on Monday - Friday and 7:00 a.m. to 10:30 a.m. on Saturday to 19 post office box or general delivery customers and 76 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 13 transaction(s) accounting for 14 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,890 (23 revenue units) in FY 2008; \$8,057 (21 revenue units) in FY 2009; and \$9,123 (24 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 28, 2011, representatives from the Postal Service were available at the Burnt Prairie Post Office to answer questions and provide information to customers. 30 customer(s) attended the meeting.

On April 14, 2011, 24 questionnaires were distributed to delivery customers of the Burnt Prairie Post Office. Questionnaires were also available over the counter for retail customers at the Burnt Prairie Post Office. 15 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 11 unfavorable, and 4 expressed no opinion.

A petition supporting the retention of the Burnt Prairie Post Office was received on May 18, 2011, with 70 signatures. If this proposal is implemented, delivery and retail services will be provided by the Mill Shoals Post Office, an EAS-11 level office. Window service hours at the Mill Shoals Post Office are from 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 4:30 p.m., Monday through Friday, and 8:30 a.m. to 10:00 a.m. on Saturday. There are 81 post office boxes available.

The following concerns were expressed from questionnaires, the community meeting, from customer letters, on the petition, and from the congressional inquiry:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained

Response: The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2. **Concern:** Customers expressed concern about misdelivered mail

Response: The customer expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
3. **Concern:** Customers stated a the notice mailed to customers omitted the place and time of the community meeting

Response: The customer were concerned about the original notices placed in customers boxes omitted the place and time of the community meeting. A notice was posted in the Post Office lobby with the date, time and place of the meeting. Additionally, all customers should have received a revised copy of the letter on the following day. The Postal Service apologizes for the omission. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.
4. **Concern:** Customers were concerned about a change of address

Response:

The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

5. Concern:

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print thier own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

6. Concern:

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

7. Concern:

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. SPECIAL SERVICES Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print thier own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

8. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBUs will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

9. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBUs will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

10. **Concern:**

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:

The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

11. **Concern:**

Customers asked why their Post Office was being discontinued while others were retained.

Response:

Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

12. **Concern:**

Customers suggested cutting management positions from the top down instead of taking services away from customers.

Response:

The Postal Service organizational "redesign" is aimed at cutting some 3,000 administrative positions, or almost 21 percent of the total management employees.

13. **Concern:**

Customers were concernd why the postmaster position was not filled.

Response:

All management positions were frozen in anticipation of the reorganization efforts.

14. **Concern:**

Customers were concerned about a possible address change.

Response:

Customers may be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at usps.com or from the Postal Service to assist customers in notifying correspondents of the change.

15. **Concern:**

Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

16. Concern:

Customers were concerned about later delivery of mail.

Response:

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

17. Concern:

Customers were concerned about obtaining accountable mail and large parcels.

Response:

If the customer lives less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the customer lives over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a location designated by the customer (if authorized by the customer), or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Post Office. Customers may pick up the item at the Post Office or request redelivery online at usps.com or by calling 1-800-ASK-USPS.

18. Concern:

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

19. Concern:

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. If workload increases, hours may increase.

20. Concern:

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Some advantages of the proposal are:

1. The rural or contract delivery carrier may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBUs can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet and a postmaster position in the community. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this proposal will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Burnt Prairie is an unincorporated community located in White County. The community is administered politically by Burnt Prairie Village Board. Police protection is provided by the White County Sheriff. Fire protection is provided by the Fairfield Rural Fire Protection. The community is comprised of Farmers/Retirees, and those who commute to work at nearby communities and work in local businesses.

Businesses and organizations include: Liberty Baptist Church, Lewis Scrap Metal, Steve's Music Shop, Whetstone Food Mart, and Burnt Prairie Fertilizer. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Burnt Prairie Post Office will be available at the Mill Shoals Post Office. Government forms normally provided by the Post Office will also be available at the Mill Shoals Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity
Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
2. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community
Response: The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
3. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community

Response:

The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

4. Concern:

Customers were concerned about mail security

Response:

The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

5. Concern:

Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response:

Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

6. Concern:

Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response:

Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

7. Concern:

Customers questioned the economic savings of the proposed discontinuance.

Response:

Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Lease termination will be coordinated by Facilities.

8. Concern:

Customers were concerned about growth in the community.

Response:

The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

5. Concern:

Customers were concerned about senior citizens

Response:

The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this proposal will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 32,464 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 3,450</u>
Total Annual Costs	\$ 34,190
Less Annual Cost of Replacement Service	<u>- \$ 1,726</u>
Total Annual Savings	<u>\$ 32,464</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

The Postal Service is proposing to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster retired on September 30, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. Post office mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Burnt Prairie Post Office provided delivery and retail service to 19 PO Box or general delivery customers and 76 delivery route customers. The daily retail window transactions averaged 13. There are no permit mailers or postage meter customers.

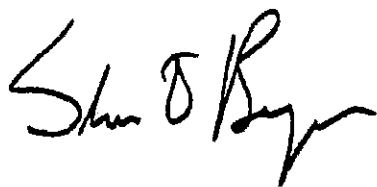
There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a post office for service. The Postal Service will save an estimated \$32,464 annually. A disadvantage to some may be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with a rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this proposal is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this proposal is based are available for public inspection at the Burnt Prairie Post Office and Mill Shoals Post Office during normal office hours.
- B. This is a proposal. It is not a final determination to close this post office. If a final determination is made to close this post office, after public comments on this proposal are received and taken into account, a notice of that final determination will be posted in this office.

The final determination will contain instructions on how affected customers may appeal that decision to the Postal Regulatory Commission. Any such appeal must be received by the commission within 30 days of the posting of the final determination.



SHEM BARGER
Manager, Post Office Operations

05/18/2011
Date

U.S. Postal Service POST OFFICE CLOSING OR CONSOLIDATION PROPOSAL Fact Sheet				1. Date Prepared 07/25/2011																								
2. Post Office Name BURNT PRAIRIE		3. State and ZIP + 4 Code IL, 62820-9997																										
4. District, Customer Service GATEWAY PFC	5. Area, Customer Service GREAT LAKES	6. County WHITE	7. Congressional District 19th																									
8. Reason for Proposal to Discontinue postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means		9. PO Emergency Suspend (Reason and Date) No Suspension		10. Proposed Permanent Alternate Service																								
11. Staffing		12. Hours of Service																										
a. <input type="checkbox"/> PM <input checked="" type="checkbox"/> PM Vacancy Reason & Date: retired Occupied 09/30/2007 b. <input type="checkbox"/> OIC <input type="checkbox"/> Career <input checked="" type="checkbox"/> Non-Career c. Current PM POSITION Level (150) Downgraded from EAS-55 d. No of Clerks- 0 No of Career- 0 No of Non-Career- 0 e. No of Others- 0 No of Career- 0 No of Non-Career- 1		a. Time M-F 7:00 a.m. to 1:30 p.m. Sat 7:00 a.m. to 10:30 a.m. Total Window Hours Per Week a. Lobby Time M-F 7:00 a.m. to 1:30 p.m. Sat 7:00 a.m. to 10:30 a.m. 35.00																										
13. Number of Customers Served		14. Daily Volume (Pieces)																										
a. General Delivery 0 b. P.O. Box 19 c. City Delivery 0 d. Rural Delivery 78 e. Highway Contract Route Box 0 f. Total 95 g. No. Receiving Duplicate Service 2 h. Average No. Daily Transactions 13.40		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th>Types of Mail</th> <th>Received</th> <th>Dispatched</th> </tr> </thead> <tbody> <tr> <td>a. First-Class</td> <td>351</td> <td>74</td> </tr> <tr> <td>b. Newspaper</td> <td>169</td> <td>1</td> </tr> <tr> <td>c. Parcel</td> <td>7</td> <td>0</td> </tr> <tr> <td>d. Other</td> <td>0</td> <td>0</td> </tr> <tr> <td>e. Total</td> <td>527</td> <td>75</td> </tr> <tr> <td>f. No. of Postage Meters</td> <td></td> <td>0</td> </tr> <tr> <td>g. No. of Permits</td> <td></td> <td>0</td> </tr> </tbody> </table>			Types of Mail	Received	Dispatched	a. First-Class	351	74	b. Newspaper	169	1	c. Parcel	7	0	d. Other	0	0	e. Total	527	75	f. No. of Postage Meters		0	g. No. of Permits		0
Types of Mail	Received	Dispatched																										
a. First-Class	351	74																										
b. Newspaper	169	1																										
c. Parcel	7	0																										
d. Other	0	0																										
e. Total	527	75																										
f. No. of Postage Meters		0																										
g. No. of Permits		0																										
Finances a. FY 2008 2009 2010		Receipts \$ 8,890 \$ 8,057 \$ 9,123	b. EAS Step 1 PM Basic Salary (no Cola) \$ 23026	c. PM Fringe Benefits (33.5% of b.) \$ 7,714																								
15a. Quarters																												
<input type="checkbox"/> Postal Owned <input checked="" type="checkbox"/> Leased (if Leased, Expiration Date) 06/30/2013 Annual Lease \$ 3450 30-day cancellation clause? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Evicted? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No (if Yes, must vacate by) Located in: <input type="checkbox"/> Business <input type="checkbox"/> Home <input type="checkbox"/> Other Suitable alternate quarters available? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No																												
15b. Explain: researching lease																												
17. Schools, Churches and Organization in Service Area: No: 1 Liberty Baptist Church		19. Administrative/Emanating Office (Proposed): Name MILL SHOALS EAS Level 11 Miles Away 5.1 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 8:30 a.m. to 10:00 a.m. Window Service Hours: M-F 4:30 p.m. SAT a.m. 7:30 a.m. to 4:30 p.m. Lobby Hours: M-Fp.m. SAT 7:00 a.m. to 1:30 p.m. PO Boxes Available: 81																										
18. Businesses in Service Area: No: 4 Lewis Scrap Metal, Steve's Music Shop, Whetstone Food Mart, and Burnt Prairie Fertilizer		20. Nearest Post Office (if different from above): Name MILL SHOALS EAS Level 11 Miles Away 5.1 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 8:30 a.m. to 10:00 a.m. Window Service Hours: M-F 4:30 p.m. SAT a.m. 7:30 a.m. to 4:30 p.m. SAT 7:00 a.m. to 1:30 p.m. Lobby Hours: M-F 7:30 a.m. to 4:30 p.m. SAT 7:00 a.m. to 1:30 p.m. PO Boxes Available: 81																										
21. Prepared by																												
Printed Name and Title SUE WANDERSEE		Signature SUE WANDERSEE		Telephone No. AC () (314) 436-3645																								
PO Discontinuance Coordinator Name SUE WANDERSEE		Telephone No. AC () (314) 436-3645		Location SAINT LOUIS, MO																								



07/25/2011

MEMO TO THE RECORD

SUBJECT: Certification of the Record
BURNT PRAIRIE
Docket Number 1356433 - 62820

This certifies that all comments and documents enclosed in the attached record are originals, or true and correct copies of the originals.

A handwritten signature in black ink, appearing to read "D. Martin", with a large, stylized flourish at the end.

DAVID MARTIN
District Manager

LOG OF POST OFFICE DISCONTINUANCE ACTIONS

Office Name, State, ZIP Code: BURNT PRAIRIE, IL, 62820-9997
 EAS Level: 55
 District: GATEWAY PFC
 County: White
 Congressional District: 18th
 Proposal: ☒ Close ☐ Consolidate
 Reason For Proposed: retired
 Alternate Service Proposed: Rural Route Service
 Customers Affected:
 Post Office Box: 19
 General Delivery: 0
 Rural Route: 0
 Highway Contract Route (HCR): 0
 City Route: 0
 Intermediate Rural: 0
 Intermediate HCR: 0
 Total number of customers: 19

Date	Action
	Office suspended. Reason suspended:
	Suspension notice sent to Headquarters.
09/30/2007	Postmaster vacancy occurred. Reason: retired
	OIC: Career: 0 Noncareer: 1 Other Employees: 1
01/19/2011	District manager authorization to study.
	Questionnaires sent to customers. Number sent: 24 Number Returned: 15
04/14/2011	Analysis: Favorable 0 Unfavorable 11 No Opinion 4
05/18/2011	Petition received. Number of signatures: 70
	Concerns expressed:
	retain PO, accountable mail, inconvenience, rural service
	Congressional inquiry received: No
	Concerns expressed:
	n/a
05/17/2011	Proposal and checklist sent to district for review.
05/17/2011	Government Relations and Retail Operations notified by district 10 days before the 60-day posting (PS Form 4920 attached).
05/17/2011	Proposal and invitation for comments posted and round-dated.
07/22/2011	Proposal and invitation for comments removed and round-dated.
	Comment Analysis:
	Favorable 0 Unfavorable 4 No Opinion 0 4
None	Premature PRC appeal received.
	Concerns expressed:
	n/a
07/25/2011	Updated PS Form 4920 completed (if necessary).
	Certification of the official record.
	District transmittal of official record to vice president, Delivery and Retail, and copy of transmittal letter to vice president, Area Operations.
	Headquarters logged in official record (option entry).
	Record returned to district for additional consideration.
	Record returned as not warranted.
	Final determination posted at affected office(s) and round-dated.
	Final determination removed and round-dated.
	Postal Bulletin Post Office Change Announcement form sent to Headquarters.
	No appeals letter received from Headquarters.
	Appeal to PRC received.
	PRC opinion received on appeal:
	Affirmed: Remanded: USPS Withdrawn:
	Address management systems notified to updated AMS report.
	Discontinuance announced in Postal Bulletin No.: Effective date:

Review Coordinator/person most familiar with the case:

SUE WANDERSEE	(314) 436-3645
Name/Title	Telephone Number
SUE WANDERSEE	(314) 436-3645
District Post Office Review Coordinator	Telephone Number



08/04/2011

VICE PRESIDENT, DELIVERY AND POST OFFICE OPERATIONS
UNITED STATES POSTAL SERVICE
475 L'ENFANT PLAZA ROOM 5621
WASHINGTON DC 20260-5621

SUBJECT: Official Record

Enclosed for your review and approval is the official record to discontinue the Burnt Prairie Post Office.

All appropriate actions have been taken, and we have considered the concerns/comments of affected customers. The record has been thoroughly reviewed, and all necessary documentation is included. All documents in the record are numbered and contain docket and item numbers on each page and a chronological index of all documents in the record is included. Effective and regular service will be provided to community residents by permanently implementing the alternative service proposed.

Refer questions about this Post Office discontinuance to Sue Wandersee, Post Office Review Coordinator, at (314) 436-3645 or Shem Barger Manager Post Office Operations.

A handwritten signature in black ink, appearing to read "D. Martin", with a large, stylized flourish at the end.

DAVID MARTIN
DISTRICT MANAGER
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

Enclosures:

One copy of record (<http://hqcsopps.usps.gov/public/dis/4J/P1356433.pdf>)
Headquarters acknowledgment of receipt of official record (optional)
Self-addressed envelope

cc: Vice President, GREAT LAKES Area (no enclosures)

Headquarters Acknowledgment of Receipt of Official Record

The official record to consolidate the BURNT PRAIRIE was received by 08/14/2011.
Please contact the Headquarters coordinator at (916) 916-8315 or the address below for additional information regarding its status.

475 L'ENFANT PLAZA SW ROOM 6700
WASHINGTON DC 20260-6700

Enclosure: (self-addressed envelope)

***Note:** The acknowledgment form is optional and to be used at the district's *discretion*. Please provide the following memorandum and **and a self-addressed return envelope** if you wish to receive an acknowledgment of Headquarters receipt of the record.

Date of Posting: 08/20/2011

Date of Removal: 09/21/2011

FINAL DETERMINATION TO CLOSE
THE BURNT PRAIRIE, IL POST OFFICE
AND EXTEND
SERVICE BY RURAL ROUTE SERVICE

DOCKET NUMBER 1356433 - 62820

I. RESPONSIVENESS TO COMMUNITY POSTAL NEEDS

The Postal Service is issuing the final determination to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster position became vacant when the postmaster retired on September 30, 2007. Since the postmaster vacancy an OIC has been installed to operate the office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue.

The office was studied for possible closing or consolidation due to the following reasons: postmaster vacancy in addition to declining postal needs in the community. Effective and regular service can be provided to the community by alternate means

The Burnt Prairie Post Office, an EAS-55 level, provides service from 7:00 a.m. to 1:30 p.m. Monday - Friday, 7:00 a.m. to 10:30 a.m. Saturday and lobby hours of 7:00 a.m. to 1:30 p.m. on Monday - Friday and 7:00 a.m. to 10:30 a.m. on Saturday to 19 post office box or general delivery customers and 76 delivery customers. Retail services included the sale of stamps, stamped paper, and money orders; special services such as Registered Mail, Certified Mail, Insured Mail, COD Mail, and Express Mail services; and the acceptance and dispatch of all classes of mail.

The retail window averaged 13 transaction(s) accounting for 14 minute(s) of retail workload daily. With minimal workload, the Postal Service feels that effective and regular service will be provided by rural route service. Office receipts for the last 3 years were: \$8,890 (23 revenue units) in FY 2008; \$8,057 (21 revenue units) in FY 2009; and \$9,123 (24 revenue units) in FY 2010. There were no permit mailer(s) or postage meter customer(s).

On April 28, 2011, representatives from the Postal Service were available at the Burnt Prairie Post Office to answer questions and provide information to customers. 30 customer(s) attended the meeting.

On April 14, 2011, 24 questionnaires were distributed to delivery customers of the Burnt Prairie Post Office. Questionnaires were also available over the counter for retail customers at the Burnt Prairie Post Office. 15 questionnaires were returned. Responses regarding the proposed alternate service were as follows: 0 favorable, 11 unfavorable, and 4 expressed no opinion.

A petition supporting the retention of the Burnt Prairie Post Office was received on May 18, 2011, with 70 signatures.

When this final determination is implemented, delivery and retail services will be provided by the Mill Shoals Post Office, an EAS-11 level office. Window service hours at the Mill Shoals Post Office are from 8:00 a.m. to 11:00 a.m. to 12:00 p.m. to 4:30 p.m., Monday through Friday, and 8:30 a.m. to 10:00 a.m. on Saturday. There are 81 post office boxes available.

The proposal to close the Burnt Prairie Post Office was posted with an invitation for comment at the Burnt Prairie Post Office and Mill Shoals Post Office from May 18, 2011 to July 19, 2011. The following additional concerns were received during the proposal posting period:

1. **Concern:** Customers asked why their post office was being discontinued while others were retained

Response: The customer asked why the post office was being discontinued while others were retained. Post offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.
2. **Concern:** Customers expressed concern about misdelivered mail

Response: The customer expressed a concern about misdelivered mail. The concern about misdelivery has been brought to the attention of the administrative postmaster. The Postal Service regrets any inconvenience that customers have experienced because of misdelivery. We consider misdelivered mail a very serious problem and appreciate when customers report this to us since it provides an opportunity to take corrective action.
3. **Concern:** Customers stated a the notice mailed to customers omitted the place and time of the community meeting

Response: The customer were concerned about the original notices placed in customers boxes omitted the place and time of the community meeting. A notice was posted in the Post Office lobby with the date, time and place of the meeting. Additionally, all customers should have received a revised copy of the letter on the following day. The Postal Service apologizes for the omission. Any customer who has comments or concerns to express is urged to convey them to Post Office Review Coordinator.
4. **Concern:** Customers were concerned about a change of address

Response:

The customer expressed a concern about a change in address. Customers will be assigned a 911 address. The new address will continue to use the community name. Mail will be forwarded in accordance with postal regulations, and change of address forms are available from the Postal Service to assist customers in notifying correspondents of the change.

5. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print thier own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

6. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Listed below are some services available from the carrier and how to obtain them.

PURCHASING STAMPS BY MAIL

The Stamps by Mail Program provides customers the opportunity to purchase stamps, envelopes, and postal cards by using Form 3227-R, Stamp Purchase Order (Rural), available from the post office or the carrier. Commemorative stamps and stamp collecting products are also available. The customer addresses the postage paid order form envelope, encloses payment by personal check or postal money order made payable to the US Postal Service, and mails the form (postage-free) or leaves it in the mailbox for the carrier to pick up. Most orders are processed overnight, and some immediately.

PURCHASING POSTAL MONEY ORDERS

Customers may purchase money orders by meeting the carrier at the mailbox, completing an application, and paying the carrier (in cash) the price of the money order, plus the fee. The carrier gives the customer a receipt for the application. The money order is completed when the carrier returns to the post office, and a money order receipt is left in the customer's mailbox on the next delivery day. Most customers provide the carrier with a stamped, self-addressed envelope in which the completed money order is mailed to its destination. If customers prefer, the completed money orders will be returned for verification on the next delivery day.

SPECIAL SERVICES

Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day.

HOLDING MAIL

Customers who will be away for an extended time, such as a vacation, may request that their mail be held at the post office during their absence. Upon return the customer asks the post office to resume delivery.

7. **Concern:**

Customers were concerned about obtaining services from the carrier

Response:

The customer were concerned about obtaining services from the carrier, retail services provided at the post office are available from the carrier. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. SPECIAL SERVICES Special services such as certified, registered, Express Mail, delivery confirmation, signature confirmation, and COD may be obtained from the carrier by leaving a note in the mailbox, along with the appropriate payment. The carrier will provide the services that day and leave a customer receipt in the mailbox on the next delivery day. Customers may also print thier own postage (often for discounted rates) with tracking and insurance at usps.com and have the carrier pick the items up.

8. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBU's will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

9. **Concern:**

You expressed a concern that they requested and were denied rural delivery service

Response:

The customer expressed a concern that you requested and were denied rural delivery service. There are several guidelines which must be met prior to a road being approved for delivery. If the post office in the area is discontinued, curbside delivery to rural boxes or CBU's will be authorized to your 911 assigned address. Specifics on box locations will be available by the administrative postmaster.

10. **Concern:**

Customer expressed a concern about the inability of the rural carrier to weigh and rate letters and packages.

Response:

The rural carrier will accept any letters or packages up to 13 ounces for mailing. The carrier will estimate the cost and provide a receipt for any money received. On the following delivery day the carrier will provide change or a bill for the amount over the estimate.

11. **Concern:**

Customers asked why their Post Office was being discontinued while others were retained.

Response:

Post Offices are reviewed on a case-by-case basis. When there is a vacancy in a small office, it is customary to conduct a study of the business activity and investigate the feasibility of providing service by alternate means.

12. **Concern:**

Customers suggested cutting management positions from the top down instead of taking services away from customers.

Response:

The Postal Service organizational "redesign" is aimed at cutting some 3,000 administrative positions, or almost 21 percent of the total management employees.

13. **Concern:**

Customers were concered why the postmaster position was not filled.

Response:

All management positions were frozen in anticipation of the reorganization efforts.

14. **Concern:**

Customers were concerned about a possible address change.

Response:

Customers may be assigned a 911 address. The new address will continue to use the community name and ZIP Code. Mail will be forwarded in accordance with postal regulations. Change of address forms are available online at usps.com or from the Postal Service to assist customers in notifying correspondents of the change.

15. **Concern:**

Customers were concerned about having to travel to another Post Office for service.

Response:

Services provided at the Post Office will be available from the carrier, and customers will not have to travel to another Post Office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience. Stamps are also available at many stores and gas stations where customers may already shop, online at usps.com, or by calling 1-800-STAMP-24.

16. Concern:

Customers were concerned about later delivery of mail.

Response:

The top priority of the Postal Service is to provide mail service in the most efficient manner possible because all of our costs are reflected in postage rates customers must pay. Delivery costs are one of our biggest expenses, so you can be assured that careful thought is given to the structure of each route. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world, to minimize vehicle and fuel expenses we must also pay special attention to energy conservation measures. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$1 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover. We do regret the inconvenience to customers who would like, but cannot receive, early mail delivery. For those customers we offer alternative delivery services, such as Post Office box service that provide access to their mail earlier and throughout the day.

17. Concern:

Customers were concerned about obtaining accountable mail and large parcels.

Response:

If the customer lives less than one-half mile from the line of travel, the carrier will attempt delivery of accountable items and large parcels to the customer's residence. If the customer lives over one-half mile away or is not home when delivery is attempted, a notice will be left in the mailbox. Large parcels will be left outside the mailbox or at a location designated by the customer (if authorized by the customer), or a notice will be left in the mailbox. Attempted delivery items will be taken back to the Post Office. Customers may pick up the item at the Post Office or request redelivery online at usps.com or by calling 1-800-ASK-USPS.

18. Concern:

Customers were concerned about later delivery of mail

Response:

The customer expressed a concern about delivery time. A customer's location on a carrier's line of travel determines the time of day mail is delivered. This, of course, precludes providing early delivery of mail to every customer because, no matter how we structure a route, somebody must be last. We do, however, carefully consider the volume of mail for each route so that we can deliver the greatest amount of mail at the earliest possible hour. With the largest fleet of delivery vehicles in the world we must pay special attention to energy conservation measures, to minimize vehicle and fuel expenses. When the price of gasoline goes up one cent per gallon our total gasoline cost rises more than \$8 million. Therefore, when structuring a route, we must balance our goal to deliver as much mail as possible as early as possible with the need to minimize the travel distance a route must cover.

19. Concern:

Customers were concerned about the limited hours of operation at the post office

Response:

The customer expressed a concern about the limited hours of operation at the post office. Postmaster level and office service hours are determined by a workload analysis which includes the number of deliveries and revenue. If workload increases, hours may increase.

20. Concern:

You were concerned about having to travel to another post office for service

Response:

The customer expressed a concern about having to travel to another post office for service. Services provided at the post office will be available from the carrier, and customers will not have to travel to another post office for service. Most transactions do not require meeting the carrier at the mailbox. Stamps by Mail and Money Order Application forms are available for customer convenience.

Some advantages of the proposal are:

1. The rural and contract carriers may provide retail services, alleviating the need to go to the post office. Stamps by Mail order forms are provided for customer convenience.
2. Customers opting for carrier service will have 24-hour access to their mail.
3. Savings for the Postal Service contribute in the long run to stable postage rates and savings for customers.
4. CBU's can offer the security of individually locked mail compartments. Parcel lockers provide convenient parcel delivery for customers.
5. Customers opting for carrier service will not have to pay post office box fees.
6. Saves time and energy for customers who drive to the post office to pick up mail.

Some disadvantages of the proposal are:

1. The loss of a retail outlet. Retail services may be provided by the rural or contract delivery carrier.
2. Meeting the rural or contract delivery carrier at the box to transact business. However, it is not necessary to be present to conduct most Postal Service transactions.
3. A change in the mailing address. The community name will continue to be used in the new address. A carrier route address will be assigned.

Taking all available information into consideration, the Postal Service concludes this final determination will provide a maximum degree of effective and regular postal services to the community.

II. EFFECT ON COMMUNITY

Burnt Prairie is an unincorporated community located in WHITE County. The community is administered politically by Burnt Prairie Village Board. Police protection is provided by the White County Sheriff. Fire protection is provided by the Fairfield Rural Fire Protection. The community is comprised of Farmers/Retirees and those who commute to work at nearby communities and may work in local businesses.

Businesses and organizations include: Liberty Baptist Church, Lewis Scrap Metal, Steve's Music Shop, Whetstone Food Mart, and Burnt Prairie Fertilizer. Residents may travel to nearby communities for other supplies and services.

Nonpostal services provided at the Burnt Prairie Post Office will be available at the Mill Shoals Post Office. Government forms normally provided by the Post Office will also be available at the Mill Shoals Post Office or by contacting your local government agency.

The following nonpostal concerns were expressed from questionnaires, the community meeting, on the petition, and on the congressional inquiry:

1. **Concern:** Customers expressed concern for loss of community identity
Response: The customer expressed a concern about the loss of the Communities' identity. A community's identity derives from the interest and vitality of its residents and their use of its name. The Postal Service is helping to preserve community identity by continuing the use of the Post Office name in addresses and in the National Five-Digit ZIP Code and Post Office Directory.
2. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community
Response: The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.
3. **Concern:** Customers felt the loss of a post office would have a detrimental effect on the business community

Response: The customer expressed a concern about the detrimental effect the loss of the post office would have on the community. Businesses generally require regular and effective postal services, and these will always be provided to the Post Office community. There is no indication that the business community will be adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the post office is discontinued.

4. **Concern:** Customers were concerned about mail security

Response: The customer expressed a concern about the security of mail. Customers may place a lock on their mailboxes. The mailbox must have a slot large enough to accommodate the customer's normal daily mail volume. The Postal Service does not open mailboxes which are locked and does not accept keys for this purpose.

5. **Concern:** Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response: Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

6. **Concern:** Customers felt the loss of a Post Office would have a detrimental effect on the business community.

Response: Businesses generally require regular and effective postal services, and these will always be provided to the community. There has been no indication that the business community has been adversely affected. Questionnaire responses revealed that customers will continue to use local businesses if the Post Office is discontinued.

7. **Concern:** Customers questioned the economic savings of the proposed discontinuance.

Response: Carrier service can be and, in this case, is more cost-effective than maintaining a postal facility and a postmaster position. The Postal Service estimates an annual savings with this change. Lease termination will be coordinated by Facilities.

8. **Concern:** Customers were concerned about growth in the community.

Response: The growth of a community does not depend on the location of a Post Office. Based on information obtained by the Postal Service, it was determined that there has been minimal growth in the area in recent years. Carrier service will be able to accommodate future growth.

9. **Concern:** Customers were concerned about senior citizens

Response: The customer expressed a concern about senior citizens. Carrier service is beneficial to many senior citizens and those who face special challenges because the carrier can provide delivery and retail services to roadside mailboxes or CBUs. Customers do not have to make a special trip to the post office for service. Special provisions are made for hardship cases or special customer needs. To request an exception for hardship delivery, customers may contact the administrative postmaster for more information.

Based on the information obtained in the course of this discontinuance study, the Postal Service concludes this final determination will not adversely affect the community.

III. EFFECT ON EMPLOYEES

The postmaster position became vacant when the postmaster retired on September 30, 2007. The noncareer postmaster relief (PMR) may be separated from the Postal Service. No other Postal Service employee will be adversely affected. Since the postmaster vacancy an OIC has been installed to operate the office.

IV. ECONOMIC SAVINGS

The Postal Service estimates an annual savings of \$ 32,464 with a breakdown as follows:

Postmaster Salary (EAS-55, No COLA)	\$ 23,026
Fringe Benefits @ 33.5%	\$ 7,714
Annual Lease Costs	<u>+ \$ 3,450</u>
Total Annual Costs	\$ 34,190
Less Annual Cost of Replacement Service	<u>- \$ 1,726</u>
Total Annual Savings	<u>\$ 32,464</u>

V. OTHER FACTORS

The Postal Service has identified no other factors for consideration.

VI. SUMMARY

This is the final determination to close the Burnt Prairie, IL Post Office and provide delivery and retail services by rural route service under the administrative responsibility of the Mill Shoals Post Office, located five miles away.

The postmaster retired on September 30, 2007. If the office has a noncareer PMR(s), they may be separated from the Postal Service; however, attempts will be made to reassign the employee(s) to a nearby facility. No other employee(s) will be adversely affected. The mail volume has declined. Effective and regular service will continue to be provided by rural route service.

The Burnt Prairie Post Office provided delivery and retail service to 19 PO Box or general delivery customers and 76 delivery route customers. The daily retail window transactions averaged 13. There are no permit mailers or postage meter customers.

There will no longer be a retail outlet in the community. However, delivery and retail services may be available from a rural or contract delivery carrier, which could alleviate the need to travel to a Post Office for service. The Postal Service will save an estimated \$32,464 annually. A disadvantage to some will be in meeting the rural or contract delivery carrier to transact business. However, it is not necessary to be present to conduct most Postal Service transactions with rural or contract delivery carrier.

Taking all available information into consideration, the Postal Service has determined that the advantages outweigh the disadvantages and this final determination is warranted.

VII. NOTICES

- A. Support Materials. Copies of all materials upon which this final determination is based are available for public inspection at the Burnt Prairie Post Office and Mill Shoals Post Office during normal office hours.
- B. Appeal Rights. This final determination to close the Burnt Prairie Post Office may be appealed by any person served by that office to the Postal Regulatory Commission at 901 New York Ave NW, Suite 200, Washington DC 20268-0001. Appeals must be received by the Commission within 30 days of the date this final determination is posted. If an appeal is filed, copies of appeal documents prepared by the Postal Regulatory Commission or the parties to the appeal will be made available for public inspection at Burnt Prairie Post Office and Mill Shoals Post Office during normal office hours.



Dean J. Granholm
Vice President of Delivery and Post Office Operations

08/19/2011

Date



08/20/2011

OFFICER-IN-CHARGE/POSTMASTER
Burnt Prairie Post Office

SUBJECT: Letter of Instructions Regarding Posting of the Burnt Prairie Post Office Final
Determination Docket No. 1356433 - 62820

Please post in the lobby the enclosed final determination to close the Burnt Prairie Post Office. The final determination must be posted in a prominent place from 08/20/2011 through close of business on 09/21/2011. It must be posted for at least 30 days and the first day does not count. Additionally, please take down the posted "Notice of Taking Proposal and Comments under Internal Consideration" and return to this office.

Round-date stamp the cover of the final determination on the date of posting and on the date of removal. Please send the final determination to me by close of business on 09/22/2011.

Additional copies of the final determination are enclosed. Provide them to customers upon request.

Also enclosed is the official record upon which this final determination is based. Customers may read it; however, they may not remove it from your office. When a customer requests a copy of the record, provide it upon payment of any fees prescribed in Administrative Support Manual. If you do not have photocopy equipment, take the customer's name, address and telephone number and contact the district for needed copies.

If there are any questions, please contact me at (314) 436-3645.

Sincerely,

A handwritten signature in black ink, appearing to read "Sue Wandersee".

SUE WANDERSEE
POST OFFICE REVIEW COORDINATOR
1720 MARKET ST ROOM 3000
SAINT LOUIS, MO 63155-9900

Enclosures:
Final Determination Official Record